

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on September 20, 2007 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15 pm by Lisa Kelly, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

| Roll Call                                                           | present | absent |
|---------------------------------------------------------------------|---------|--------|
| Voting Members                                                      |         |        |
| Kerry Barnett                                                       | X       |        |
| Donna Best                                                          | X       |        |
| Lisa Kelly                                                          | X       |        |
| Andy Marancik                                                       | X       |        |
| Dave McNulty                                                        | X       |        |
| Kathyann Natkie                                                     |         | X      |
| Evonn Reiersen                                                      |         | X      |
| Pati Uzar                                                           | X       |        |
| Non-voting members:                                                 |         |        |
| David Wyllie, Academic Coordinator                                  |         | X      |
| Nanci Dvorsky, Administrative Coordinator                           | X       |        |
| Traci Pannullo, Curriculum Guide                                    |         | X      |
| Facilitator: Lisa Kelly Guardian: Kerry Barnett                     |         |        |
| Recorder: Nanci Dvorsky                                             |         |        |
| Also in attendance: Charlie Knopf, Donna Usinowicz, Gina Barkovitch |         |        |

**Trustee Circle Opening:** convened 6:15 pm

**Notices:** None

**Public Participation:** None

**Approval of Minutes:** Approval of July 19, 2007 and August 16, 2007 minutes.

**Correspondence:** Nanci Dvorsky read a thank you card sent by Eagle Scout Ryan Leal

**Business Administrator's Report:** Charlie Knopf reported that our current insurance company would not cover an archery program at RVCS but the new insurance coming into effect in January would provide coverage. Charlie reported that the year end tuition payment resolutions are taking place, he is working on the new state report regarding Business Administrator and Chief School Administrator benefits and salary, and the auditor has scheduled the field work for September 28<sup>th</sup> and October 1<sup>st</sup>. **Resolution 09.20.07.d** To accept the June 2007, July 2007, and August 2007 Treasurers Reports.

**Administrative Coordinator's Report:** Nanci Dvorsky reported that Blairstown Elementary is interested in purchasing desks from RVCS. She will work out the details with Mike Feeney and report back to the circle. A lottery drawing was held for the Kindergarten out of district waiting list for August. Enrollment is currently full for 07-08 except for two spaces in second grade and one space in eighth. The Trustees approve expenditure of up to \$525 for the Common Musk Turtle trip to the Pine Barrens. **Resolution 09.20.07.a** To approve payment of bills in the amount of 92,626.09 which includes payroll. Approved unanimously. **Resolution 09.20.07.b** To accept the 07-08 REAP Grant in the amount of \$22,675.00. Approved unanimously. **Resolution 09.20.07.c** To accept the USDA Natural Resources payment of \$1,500 towards the WHIP Grant for Tree and Shrub establishment. Approved Unanimously. **Resolution 09.20.07.e** To approve the Uniform State Memorandum of Agreement between law enforcement and education for the 07-08 school year. Approved unanimously. **Resolution 09.20.07.g** To approve the 07-08 Concern Circle (Grievance Committee) consisting of Dave Wyllie, Lisa Masi, Marin Martin, Gina Barkovitch and Karla Browder-Little. Approved unanimously. **Resolution 09.20.07.h** To accept the 2008 IDEIA Consolidated Grant in the amount \$16, 608.00. Approved unanimously. **Resolution 09.20.07.i** To accept the budget transfers. Approved unanimously.

**Academic Coordinator's Report:** Dave Wyllie's report attached. **Resolution 09.20.07.k** To approve expenditure of up to \$2,000.00 for the GMADE math assessment.

**Executive Session to discuss student situation** 8:10pm

**Back to Public Meeting** 9:20pm

**Curriculum Coordinator's Report:** Traci Pannullo reported that the work on the database is progressing and Guides will be able to begin using it in the next week or so. Traci gave a recap of the Celebration of Learning and an update on the progress of the Personal Learning Plans, Integrated PE/World Language Curriculum, and Wellness Curriculum.

### **Committee Reports:**

**Communication Committee:** Ads have been run for the Open House, a new application period press release will go out, and the RVCS Web Calendar and class websites were discussed.

**Charter Renewal Application Committee:** Work is proceeding on the application and a special public meeting will take place on October 4<sup>th</sup> to request to approve its submittal.

**Extra Curricular Activities Committee:** It was agreed that Kerry Barnett and Nanci Dvorsky would be responsible for doing the first screening of requests submitted for extra curricular activities.

**Other Business:** Lisa Kelly, Donna Best, and Pati Uzar will collaborate on the Fall Equinox Whole School Assembly. Kathyann Natkie reported that the Volunteer Workshops have been going very well. Lisa Kelly has agreed to do the initial set up for Ridge and Valley Learning Circles including development of the paper infrastructure e.g. logo etc and will also research options for an initial funding stream. Committees are being formed for the Harvest Celebration on Saturday November 3<sup>rd</sup>.

Meeting Adjourned 10:00pm

Nanci Dvorsky, Board Secretary