

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on December 20, 2007 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:20 pm by Donna Best, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett	X	
Donna Best	X	
Lisa Kelly	X	
Andy Marancik	X	
Dave McNulty	X	
Kathyann Natkie	X	
Evonn Reiersen	X	
Pati Uzar	X	
Non-voting members:		
David Wyllie, Academic Coordinator	X	
Nanci Dvorsky, Administrative Coordinator	X	
Traci Pannullo, Curriculum Guide	X	
Facilitator: Donna Best Guardian: Traci Pannullo		
Recorder: Nanci Dvorsky		
Also in attendance: Charlie Knopf, Dena Feldman, Kristin Noel, Karla Browder		

Trustee Circle Opening: convened 6:20pm

Notices: None

Public Participation: Guide Kristin Noel thanked the Trustees for sending her to the AEE Conference in Little Rock Arkansas. She reported that it was a fabulous experience and that she and Sundae Greame, who also attended, have been able to integrate several experiential lessons into their classroom curriculum. She distributed a suggested reading list for Best Practices in the Classroom that she obtained at the conference.

Guide Dena Feldman reported that some classroom guides are still interested in acquiring additional leveled readers for their classrooms. It was agreed that she would facilitate gathering the list of requested items and to have it available at the next Trustee meeting for review.

Approval of Minutes: Approval of November 15, 2007 minutes with revisions.

Correspondence: A letter from Brandon Trapp regarding his ongoing Eagle Scout project was presented by Dave Wyllie.

Business Administrator's Report: Charlie Knopf presented an updated cash status report.

Resolution 12.20.07.e To approve the Board Secretary and Treasurers Reports for November 2007. Approved unanimously.

Resolution 12.20.07.f To approve increase in budget by \$4,885.00 based on the 10/15/07 enrollment count and approve the increase by this amount in Line 67 Purchased Professional Technical for special education services. Approved unanimously.

Resolution 12.20.07.h To approve the budget transfer from Line 49 Field Trips to Line 47 General Supplies in the amount of \$100.00. Approved unanimously.

Resolution 12.20.07.c To authorize SBA Charlie Knopf to investigate a cooperative pricing agreement for electricity and participate in the Alliance for Competitive Electric Services bid under the auspices of the NJSBA. Approved unanimously. Charlie will email the details to Donna Best and Dave McNulty.

Charlie described the web based Board trainings being offered by NJSBA.

Administrative Coordinator's Report: Nanci Dvorsky reported that the new telephone system had been installed and a fourth phone line added. Enrollment is currently at 105 students.

Resolution 12.20.07.a To approve payment of bills in the amount of \$115,695.51 which includes payroll. Approved unanimously.

Resolution 12.20.07.b To approve Kim Lorenc as a substitute guide for the 07-08 school year. Approved unanimously.

Resolution 12.20.07.d To accept the grant payment of \$8,596.88 from the NJCPSA for curriculum support. Approved unanimously.

Resolution 12.20.07.g To approve hiring Dawn Robinson as a paid intern as of January 2, 2008 at a per diem rate of \$75.00 paid through the Smarter Charter 06-07 curriculum writing grant, to end June 1, 2008. Approved unanimously.

Resolution 12.20.07.i To approve the decrease in the 07-08 fund balance by \$9,242.56 based on the uncollected tuition for one student from Newton. Approved unanimously.

Policy 5115.1 Second reading of *Student Enrollment Age for Kindergarten*

Academic Coordinator's Report: Dave Wyllie's report attached.

Curriculum Coordinator's Report: Traci Pannullo presented a proposed 2008-2009 Curriculum-Related Budget and timeline for Math-Related Curriculum Resources. She reported that the job of curriculum materials inventory, leveling of books, and proposals for resources to purchase is ongoing. Traci reported that Rowena McNulty and Cathy Conner will be doing a workshop at the upcoming ANJEE Conference. All but two of the staff are interested in attending the conference on Friday Feb 1st. The Trustees request that the Coordinator's Circle bring a proposal to the working meeting for coverage of the class groups that Friday.

Committee Reports:

Communication Committee: An ad will be placed in the Sussex County Food Coop Newsletter.

Finance Committee: Next meeting will be Saturday January 5th at 9:30am.

Grants Committee/Fundraising Committee: Ridge and Valley Learning Circles is in the process of sending out the Annual Appeal letters and volunteers have been active creating and selling craft items as a fundraising effort. Dena Feldman volunteered to be the point person for the Guide circle regarding possible grant opportunities.

Facilities: Nanci Dvorsky met with architect Alan Spector on site to discuss possible configurations for an additional modular building.

Other Business: The Trustees will host the Whole School Assembly and Winter Solstice Celebration on Friday December 21st.

Evonn Reiersen requested that the January 10th Trustee meeting have a focus of what we need for ongoing development so that we can work together in circle more effectively and learn to listen and speak with attention. Reminded the circle that our work with Peer Spirit was crucial in our initial development as a circle.

Lisa Kelly reported that she was continuing to try to communicate with the former PGO officers.

Evonn Reiersen reported that she had been in touch with Michele Szoka regarding her proposed Masters Program at Goddard College and how a self developed study plan with mentor collaboration might be possible at RVCS. Evonn will report back to the Trustees when she knows more.

Pati Uzar reported that Tetsuro Nagata is unable to leave his job in Tokyo to pursue the Japanese Intern Program through IIP but the organization has identified another intern, Mika Ikeda to replace him. She will be arriving in the U.S. on February 9, 2008 and will be staying with the Iuzzolino family.

Executive Session 10:05pm to discuss student situation and Coordinator's review process.

Return to Public Session at 11:30pm

Meeting Adjourned 11:45pm

Nanci Dvorsky, Board Secretary