

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on March 25, 2010 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:20pm by Andy Marancik, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

| Roll Call | present | absent |
|--|---------|--------|
| Voting Members | | |
| Jay Bacco | X | |
| Kerry Barnett | X | |
| Tom Kelleher | X | |
| Andy Marancik | X | |
| Dave McNulty | X | |
| Dave Paulson | X | |
| Pati Uzar | X | |
| Non-voting members: | | |
| Nanci Dvorsky, Administrative Coordinator | X | |
| Lisa Masi, Integration Guide | | X |
| Rowena McNulty, Differentiated Learning Coord. | | X |
| Traci Pannullo, Curriculum Coordinator | | X |
| Charles Knopf, School Business Admin. | X | |

Facilitator: Andy Marancik Guardian: Pati Uzar Recorder: Nanci Dvorsky
Also in attendance: Sundae Younkens, Alanna Slaw Kiewe, Robin Slaw

Trustee Circle Opening: convened 6:20pm

Notices: None

Public Participation: Alanna Slaw Kiewe would like to have her summer theater workshop for two weeks under the auspices of her company Salad City Productions, LLC. The company would provide insurance for the workshop and would pay a use of facility fee per enrolled student. The Trustees approve the use of facility if the dates of the theater workshop do not interfere with prior Guide summer use of facility requests.

Correspondence: Jim Palmieri of Justin Communications, Inc donated 120 new canvas/leather student backpacks with a value of \$4,194.00 and an invaluable ease with which students can be ready for their outdoor treks. James Alexander Corporation donated 12 boxes of Medicaine Sting and Bite Swabs. Gayle Horvath, Senior Program Manager of the New Jersey Charter Schools Association sent a letter regarding her visit to Ridge and Valley Charter School for the Open House and Spring Equinox Celebration. "...your staff and your board have created quite a haven for your community and I commend all of you for your efforts and dedication. Charter schools are about creativity and alternative educational approaches that work, and Ridge and Valley Charter School exemplifies that completely." Philip Garber on behalf of the Wawayandaite Class sent a letter requesting the construction of a temporary archery range on the school campus at the lower field. There was also mention of equipment storage and supervision. Trustee Dave Paulson will reply to Philip regarding the request.

Approval of Minutes: Approval of the February 18, 2010 minutes, Kerry Barnett and Tom Kelleher abstained.

School Business Administrators Report: Charlie Knopf reported on the Board Secretary and Treasurers report. **Resolution 3.25.10.d** To approve the Board Secretary and Treasurers Reports for February 2010 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder for the year. Approved unanimously. **Resolution 3.25.10.e** To approve transfers as follows: March Transfers post board meeting

| From Line | To Line | Amount | Purpose |
|-----------|--------------------|---------|------------------|
| 74 Energy | 71 Supplies | \$300 | Support Supplies |
| 63 Misc | 67 Purch Prof Tech | \$1,000 | SPED Evals |
| 74 Energy | 67 Purch Prof Tech | \$3,252 | SPED Evals |
| | | | |
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Budget Change Increase

| Revenue Line | Expense Line | Amount | Purpose |
|---------------------------------|---------------------------------|----------|---|
| 23 Other Revenue | 56 Other Purchased Services | \$437.50 | Board Share of Non-violent Communication Course |
| Fund 20 Smarter Charter Revenue | Fund 20 Smarter Charter Expense | \$437.50 | Board Share of Non-violent Comm |

Approved unanimously.

Charlie Knopf presented the 2010-2011 Budget.

Resolution 3.25.10.c To approve the Initial 2010-11 Budget for submission to the State:

| | |
|----------------------|-------------|
| General Fund | \$1,257,087 |
| Special Revenue Fund | \$ 17,736 |
| Total Budget | \$1,274,823 |

This budget includes a maximum of \$1,000 to be reimbursed for Board Member/employee travel. Approved unanimously.

Resolution 3.25.10.b To approve the appropriation of \$1,650 from Fund Balance for the purchase of hardware and software to be “CIPA-compliant” (the “Child Internet Protection Act”)

Leadership Team Update:

Administrative Coordinator Report: Resolution 3.25.10.a To approve payment of bills in the amount of \$136,489.93 which includes payroll. Approved unanimously.

Resolution 3.25.10.f To approve the 2010-2011 Ridge and Valley Charter School calendar with changes. Approved unanimously. **Resolution 3.25.10.g.** To approve Myndi Smithers and Heather Martin as substitute guides for the 2009-2010 school year. Approved unanimously. The second reading of the addendum to the policy to include student bicycle travel to and from school along with a parent/guardian consent form occurred and the addendum and consent form were approved with changes. Kerry Barnett recommends a student post an article in the newsletter following Spring Break announcing the new policy. Nanci Dvorsky reported that the 2010-2011 Transportation Report was completed with 32 districts represented as students districts of residence. The Immigrant Report was also completed. The approval for the waiver to the 2010-2011 SEMI (Special Education Medicaid Initiative) was received from Kevin Brennan, Executive County Superintendent. The next Open House is scheduled for Wednesday May 26th from 8:30am to 10:30am.

Curriculum Coordinator Report: None

Integration Guide Report: None

Differentiated Learning Coordinator Report: None

Executive Session 7:25pm to discuss Personnel
Return to Public Session 8:10pm

Resolution 3.25.10.d To offer contracts to the following Guides for the 2010-2011 school year:

| | |
|-------------------|--|
| Ieva Alverson | \$51,500.00 |
| Cathy Barbier | \$44,065.00 plus a stipend of \$1,545.00 |
| Megan Bubalis | \$35,550.00 |
| Nanci Dvorsky | \$55,022.00 |
| Katharine Errico | \$36,159.00 |
| Dena Pheonix | \$44,681.00 |
| Michael Florio | \$38,452.00 |
| Sundae Younkens | \$37,244.00 |
| Lisa Masi | \$43,784.00 plus a stipend of \$8,155.00 |
| Rowena McNulty | \$69,595.00 plus a stipend of \$7,120.00 |
| Traci Pannullo | \$25,750.00 plus a stipend of \$5,150.00 |
| Nicholas Philliou | \$37,874.00 |
| Betty Saar | \$35,278.00 plus a stipend of \$1,300.00 |
| Donna Usinowicz | \$37,662.00 |
| Maggie Vetter | \$33,560.00 |
| Bradley White | \$34,250.00 |
| Tonya Wikander | \$36,990.00 |

Unanimously Approved.

Committee Reports:

Finance Committee: The committee worked hard to craft a budget for the 2010-2011 school year that has the least amount of negative impact on staff and students given the reduction in per pupil aide.

Technology Committee: Tom Kelleher has been working on renewals to the computer firewall systems and has identified a suitable solution for a cost below what was originally anticipated.

K-12 Committee: The committee is following up with the lease proposal they received.

Communication Committee: The committee is posting newspaper articles, following up on attendance at upcoming community events, and working on improvement of communication resources in general.

Facilities Committee: No report

Fundraising Committee: No report

Land Care Committee: No report

Hiring Committee: Sundae Younkens has joined the Hiring Committee.

Other Business: The summer program Guide requests are in process with insurance coverage details being requested from NJSBAIG.

The Non-Violent Communication Workshop is scheduled for Saturday May 8th from 9:00am to 4:30pm. The Smarter Charter grant will provide 50% of the funding for the workshop with Trustees paying equally for the remaining 50%.

Pati Uzar gave a summary report of the progress of the Yearbook committee.

Kerry Barnett, Tom Kelleher, and Nanci Dvorsky summarized their experiences at the NJCSA Conference.

Meeting Adjourned 9:30pm

Nanci Dvorsky, Board Secretary