

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on April 15, 2010 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15pm by Dave Paulson, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Jay Bacco	X	
Kerry Barnett	X	
Tom Kelleher	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide		X
Rowena McNulty, Differentiated Learning Coord.	X	
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.	X	

Facilitator: Dave Paulson Guardian: Kerry Barnett Recorder: Nanci Dvorsky

Also in attendance: Cheryl Paulson and Carrie Pfeiffer

Trustee Circle Opening: convened 6:15pm

Notices: None

Public Participation: Cheryl Paulson said the Volunteer Coordinator's have noticed a drop off in participation by the adults in the community. Carrie Pfeiffer shared her teaching certification status.

6:35pm Executive Session to discuss personnel

7:45pm Return to public session

Administrative Coordinators Report: Resolution 4.15.10.d To approve accepting contracts with the following Guides for the 2010-2011 school year: Ieva Alverson, Cathy Barbier, Megan Bubalis, Nanci Dvorsky, Katharine Errico, Dena Pheonix, Michael Florio, Lisa Masi, Rowena McNulty, Traci Pannullo, Nicholas Philliou, Betty Saar, Donna Usinowicz, Maggie Vetter, Bradley White, Tonya Wikander, and Sundae Younkens. Approved unanimously. **Resolution 4.15.10.h** To approve Cynthia Weed as a student’s classroom aide through June 16, 2010, contingent on the student’s continued enrollment at Ridge and Valley Charter School, at a per diem rate of \$85.00. Approved unanimously. **Resolution 4.15.10.i** To approve offering contracts to the following Support Guides for the 2010-2011 school year: Dana Bartus \$21,450.00, Rebecca Miller \$23,400.00, and Carrie Pfeiffer \$21,450.00. Approved unanimously. Approval of the March 18, 2010 and April 1, 2010 minutes, Kerry Barnett and Dave Paulson abstaining for the April 1, 2010 minutes. **Resolution 4.15.10.a** To approve payment of bills in the amount of \$121,029.59 which includes payroll. Approved unanimously. **Resolution 4.15.10.c** To approve the appointment of Traci Pannullo as Affirmative Action Officer and to approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2010-2011 and 2011-2012 school years. Approved unanimously. **Resolution 4.15.10.g.** To approve Kristin Griffin and Michelle Brook as substitute guides for the 2009-2010 school year. Approved unanimously. The next Open House is scheduled for Wednesday May 26th from 8:30am to 10:30am. Nanci Dvorsky asked the Trustees to form an ad hoc committee to address a Maternity Leave policy. Rowena McNulty, Andy Marancik, and Dave Paulson volunteered. A lottery drawing for enrollment was held.

School Business Administrators Report: Charlie Knopf reported on the Board Secretary and Treasurers report. **Resolution 4.15.10.e** To approve the Board Secretary and Treasurers Reports for March 2010 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder for the year. Approved unanimously.

Resolution 4.15.10.f To approve transfers as follows: April Transfers

From Line	To Line	Amount	Purpose
46 Other Purch Serv	56 Other Purch Serv	\$50	BA Training

Approved unanimously.

Resolution 4.15.10.b To approve contracting with Horizon Direct Access for 2010-2011 medical benefits. Approved unanimously.

Leadership Team Update:

Integration Guide Report: In Lisa Masi's absence Traci Pannullo reported that Lisa had been working on the all school trip to Camp Mason April 26th and mentioned that Cathy Barbier had extended the deadline for student submission of essays or artwork in order to be considered for the summer camp scholarships.

Differentiated Learning Coordinator Report: Rowena McNulty reported that the Spring Equinox Celebration was a success. She said that the Earth Day plans were coming together as well as the Trout Release scheduled for May 19th. She has been holding a six week girls lunch group, working with students in distress due to parent divorce situations, and working with the student Buffalo's in their Norwescap food donation program where 500# of food was collected for the food bank in Phillipsburg! The students will be taking a tour of the facility Thursday April 29th. Rowena also reported that she had facilitated a workshop for the Guides on differentiation of instruction and had been involved in twelve parent meetings.

Curriculum Coordinator Report: Traci Pannullo reported that professional photographer Jim Rimi, his services provided to RVCS by the Pahaquarry Foundation, took 15 student photographers to Blair Falls for their Wednesday Independent Project time. A local engineer Ralph Tillinghast, working in the STEM (science, technology, engineering, and math) program has been volunteering his time to work with students in building, design, electronics, sensors, gyroscopes, and natural design for their Independent Project time. He has also been working with the Junior Solar Sprint teams to prepare their cars for the upcoming countywide races in Great Meadows. Traci reported that the Professional Development Plan was submitted to the county DOE office. She has also been working on the completion of Phase II of the database.

Committee Reports:

Finance Committee: Kerry Barnett is working on updating the three year Business Plan.

Technology Committee: Tom Kelleher is working on the Technology Plan, Phase II of the database, and will be upgrading the school's computer virus protection which comes with 2 years of coverage. He is also working on troubleshooting the phone system.

K-12 Committee: The committee is meeting April 22nd in the evening.

Communication Committee: The committee has arranged for the school to have a table at the Kindred Spirits Fair, Newton Days, and perhaps other venues this spring and summer. They are also working on follow up with Open House guests.

Facilities Committee: An outdoor classroom proposal is being considered, the Leadership Team will get feedback from the Guides. There are minimal summer repairs or upgrades this year.

Fundraising Committee: No report

Land Care Committee: No report

Hiring Committee: No report.

Other Business: The summer program Guide requests are completed and Tom Kelleher will work to get out an early announcement to the community. **Resolution 4.15.10.j** To approve the 2010 Summer Programs presented by Dena Pheonix, Cathy Barbier, and Ieva Alverson. Descriptions attached. Approved unanimously.

Dave McNulty and Jay Bacco will respond to the question posed at the Guide circle regarding the Personal Illness Policy.

Pati Uzar gave a summary report of the progress of the Yearbook committee.

Dave Paulson has been working on Graduation plans. Nanci Dvorsky will contact a possible speaker for the event.

The Leadership Team 09-10 review committee will meet to work on formulation of goals for the team.

Nanci Dvorsky will put a notice in the newsletter that the student bicycle riding policy is in place. Nanci reported that the archery training has been put on hold pending finding out if the training can take place on the weekend.

The Non Violent Communication Workshop invitation is going out to the Guides.

Meeting Adjourned 9:00pm

Nanci Dvorsky, Board Secretary