

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on May 6, 2010 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15pm by Jay Bacco, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Jay Bacco	X	
Kerry Barnett		X
Tom Kelleher	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson		X
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.	X	
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.		X

Facilitator: Jay Bacco Guardian: Pati Uzar Recorder: Nanci Dvorsky

**Trustee Circle Opening:** convened 6:15pm

**Notices:** None

**Public Participation:** None

**Correspondence:** Nanci Dvorsky read a letter received from Kenneth Figs, Manager, Office of Charter Schools regarding National Charter Schools Week.

**Administrative Coordinators Report:** Approval of the April 15, 2010 minutes.  
**Resolution 5.06.10.e** To approve accepting contracts with the following Support Guides for the 2010-2011 school year: Rebecca Miller \$23,400.00, and Carrie Pfeiffer \$21,450.00. Approved unanimously. **Resolution 5.06.10.a** To approve payment of bills in the amount of \$69,988.81 which includes payroll. Approved unanimously.  
**Resolution 5.06.10.d.** To approve the employee Premium Only Plan (POP) Section 125 for pre-tax employee medical/dental benefit deduction base on employee interest. Approved unanimously.

**School Business Administrators Report:** Covered by Nanci Dvorsky in Charlie Knopf’s absence. **Resolution 5.06.10.f** To approve the Board Secretary and Treasurers Reports for April 2010 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder for the year. Approved unanimously.

**Resolution 5.06.10.b** To approve the following transfers:

May Transfers

From April

From Line	To Line	Amount	Purpose
49 Misc	565Purch Prof Serv	\$436	Observations
49 Misc	63 Misc	\$630	Advertising
49 Misc	54 Benefits	\$740	TASC
68 Other Purch Srvcs	67 Special Ed	\$560	SPED

Approved unanimously.

**Resolution 5.06.10.c** To approve the appropriation of \$5,000.00 from maintenance reserve into fund balance. Approved unanimously.

## **Leadership Team Update:**

**Integration Guide Report:** Lisa Masi reported that she had been working on the yearbook with students, coordination of class group music videos, Guide lesson plans and field trip approvals, as well as the wrap up of student Independent Projects.

**Differentiated Learning Coordinator Report:** Rowena McNulty reported that the Buffalo students took a trip to Norwescap April 29<sup>th</sup> to tour the food distribution warehouse. The Camp Mason trip was great even though it rained all day. She has been facilitating a girl's social skills group during lunch, dealing with bus situations involving students, attending IEP meetings, and working on class configurations for 2010-2011.

**Curriculum Coordinator Report:** Traci Pannullo reported that she has been working on the curriculum lens for next year and facilitated a Wednesday Guide workshop for team collaboration on developing the enduring understandings for their class groups. She also has developed student reflection forms for student Independent Projects, and is working on Leadership Team feedback forms to go out to the school community along with the Celebration of Learning feedback forms.

## **Committee Reports:**

**Finance Committee:** No report.

**Technology Committee:** Tom Kelleher reported that the Whole Student Reports in the database are almost completed. He is still working on troubleshooting the phone system.

**K-12 Committee:** The committee is contacting the DOE regarding requirements for 9<sup>th</sup> grade students.

**Communication Committee:** The committee is working on updating the Ridge and Valley Charter School brochure, placing ads for the Open House on May 26<sup>th</sup> and the Info Night that will follow the June 3<sup>rd</sup> Trustee working session, and developing a Powerpoint slide show to be used at events. They are also working on a database for storing contact information of interested families.

**Facilities Committee:** The committee is working on a volunteer group to take care of any necessary summer repairs. The outdoor classroom space is on hold.

**Fundraising Committee:** No report

**Land Care Committee:** No report

**Hiring Committee:** Advertisement for the Administrative Support Guide and Special Education aide will be placed.

**Other Business:** The Guide summer program brochures are completed. Alanna Slaw Kiewe's Theater Camp will be June 28<sup>th</sup> through July 9<sup>th</sup>.

Pati Uzar gave a summary report of the progress of the Yearbook committee giving particular mention of student Seamus Congdon's leadership on the project.

Dave Paulson has been working on Graduation plans. Nanci Dvorsky has contacted Marty Kaplan about being a speaker for the event. Dave McNulty will contact Evonn Reiersen to ask her about speaking at graduation as well.

Pati Uzar asked for agreement that Trustees not respond to RVCS-chat list postings but to use the RVCS-news list for responding when necessary.

Tom Kelleher and Charlie Knopf composed a letter that will be sent to our state representatives.

8:55pm Executive Session to discuss personnel

9:40pm Return to public session

Meeting Adjourned 9:45pm

Nanci Dvorsky, Board Secretary