

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on November 18, 2010 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15pm by Dave Paulson, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Jay Bacco	X	
Kerry Barnett	X	
Tom Kelleher	X	
Andy Marancik	X	
Dave McNulty		X
Dave Paulson	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.	X	
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.	X	

Facilitator: Dave Paulson    Guardian: Andy Marancik    Recorder: Nanci Dvorsky  
Public Participants: Dena Pheonix, Cathy Barbier

**Trustee Circle Opening:** convened 6:15pm

**Notices:** None

**Public Participation:** None

**Correspondence:** Nanci Dvorsky presented a letter from New Jersey Charter Schools Association which thanked the school for hosting four representatives of their organization on November 3<sup>rd</sup>.

**School Business Administrators Report:** Charlie Knopf presented the completed 09-10 audit. **Resolution 11.18.10.c** Acceptance of and approval of the 2009-2010 Audit and Action Plan. Resolved, that the Board of Trustees accept the 2009-2010 audit. The auditor did not have any recommendations so there is no action plan except to file the reports to the state to that regard. The Business Administrator will transmit the audit to the DOE. Approved unanimously. **Resolution 11.18.10.b** To approve the Board Secretary and Treasurers Reports for October 2010 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder for the year. Approved unanimously.

Leadership Team Update:

**Integration Guide Report:** Lisa Masi reported that along with her regular monthly responsibilities she has been working on integration of the mission of the school into the weekly assembly as was originally expressed in the charter. Lisa did an observation for her Masters degree at Unity Charter School.

**Differentiated Learning Coordinator Report:** Rowena McNulty reported she has had several parent meetings, observations in the classrooms, special ed and I&RS meetings, a Medicine Wheel meeting, and also attended the Special Education countywide meeting. She accompanied eighth grade students to an open house at Sussex Tech, met with the Maternity Leave Policy Review committee, and will be presenting a workshop at the upcoming ANJEE Conference on her experience with the Water Festival at RVCS. Rowena asked the Trustees to consider increasing the School Psychologist and Social Worker hours to 8 hours per week each.

**Curriculum Coordinator Report:** Traci Pannullo reported that Ralph Tillinghast will be offering a student workshop in sensors, light, and vision through the STEM program. Traci has been collaborating with CR Williams regarding the formal observation process at RVCS and how to move to a collaborative structure for the 2011-2012 school year. She has also been working on developing a holistic Guide assessment process.

**Administrative Coordinators Report:** Nanci Dvorsky facilitated the first lottery drawing for the 2011-2012 school year. Approval of the October 21, 2010 minutes with corrections. Approved unanimously, Tom Kelleher abstained. **Resolution 11.18.10.a** To approve payment of bills in the amount of \$118,254.88 which includes payroll. Approved unanimously. Nanci reported that the recent water test results were negative.

**Committee Reports: K-12/Fundraising/Land Care:** No reports

**Finance Committee:** No report

**Technology Committee:** Tom Kelleher reported that the Whole Student Report system modification was being utilized. He also reported that the new tech support person was working well.

**Communication Committee:** Plans are being made to upgrade the community display materials.

**Facilities Committee:** Jay Bacco reported that there is a meeting on December 1<sup>st</sup> at the school with people from a grant seminar he had attended. He is also in conversation with Lakeland Bank regarding a possible refinancing of the mortgage.

**Hiring Committee:** No report.

**Other Business:** Work is continuing with the Maternity Leave Policy review committee. Discussion regarding offsite Independent Study opportunities for students took place with an agreement that Traci and Lisa would develop a document for review by Bill Gold particularly related to transportation and time of supervision. Charlie Knopf will contact NJSBAIG regarding insurance coverage for students while they are offsite.

Executive Session 7:50pm to discuss a student matter.

Return to Public Session 8:05pm

Meeting Adjourned 8:15pm.

Nanci Dvorsky, Board Secretary