

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on July 17, 2008 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15 pm by Lisa Kelly, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett		X
Donna Best	X	
Lisa Kelly	X	
Andy Marancik	X	
Dave McNulty	X	
Evonn Reiersen	X	
Pati Uzar		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	

Facilitator: Lisa Kelly Guardian: Cheryl Paulson Recorder: Nanci Dvorsky

Also in attendance: Rowena McNulty, Lisa Masi, Tom Kelleher, Dave Paulson, Sylvia Ramos, Kim Yousey, Barbara Cochran, Kathyann Natkie, Chris Kelleher, Angela Heim, Kath Cameron

Trustee Circle Opening: convened 6:10pm

Notices: None

Public Participation: Sylvia Ramos reported that work was ongoing in the school library.

Approval of Minutes: Approval of June 19, 2008 minutes with corrections.

Correspondence: None

Business Administrator's Report: Resolution 07.17.08.b To approve the Board Secretary and Treasurers Reports for June 2008 and certifications. Approved unanimously. **Resolution 07.17.08.g** To approve the year end 07-08 budget transfers: Line 44 to Line 43 \$60.01, Line 48 to Line 47 \$54.21, and Line 53 to Line 52 \$.08. The SBA is authorized to make other yearend transfers as required. Approved unanimously. **Resolution 07.17.08.1** To approve staff travel of 100 round trips times 82 miles times \$.31 mile for a total of \$2,542.00 to be reimbursed by Unity Charter School Dissemination 5 Grant during the 08-09 school year. Approved unanimously.

Administrative Coordinator's Report: Resolution 07.17.08.a To approve payment of bills in the amount of \$21,247.26 which includes payroll. Approved unanimously. **Resolution 07.17.08.c** To approve the submission of the 07-08 Annual Report by August 1, 2008 after final review by the Trustees. Approved unanimously. **Resolution 07.17.08.e** To approve Kristin Noel as Affirmative Action Officer, Rowena McNulty as Section 504 Officer, and Cathy Conner as Title 9 Officer for the 2008-2009 school year. Approved unanimously. **Resolution 07.17.08.f** To approve Nanci Dvorsky as lead administrative coordinator for the 2008-2009 school year for purposes of the NJDOE requirements. Approved unanimously. **Resolution 07.17.08.h** To approve Horizon BC/BS for medical benefits for the 08-08 school year at a monthly premium of \$290.81 per employee, and agreement to cover \$1500 of the employee yearly \$2500 deductible, along with a one time \$500 enrollment fee and annual minimum administrative fee of \$750 by Total Administrative Services Corporation (TASC). And to approve Horizon BC/BS for dental benefits for the 08-09 school year at a monthly premium of \$48.05 per employee. Approved unanimously. **Resolution 07.17.08.i** To approve Dr. Daryl Kim of Sparta Medical Associates, 5 Eisenhower Road Columbia, NJ 07832, as school physician for the 08-09 school year. Approved unanimously. **Resolution 07.17.08.k** To approve the Uniform State Memorandum of Agreement between law enforcement and education for the 08-09 school year. Approved unanimously.

The Trustees approved the revision of the 08-09 school calendar to move graduation to June 9, 2009. Nanci Dvorsky reported that the EVVRS (Electronic Violence and Vandalism Report Survey) had been submitted. Nanci also reported that summer facility work was progressing

A lottery drawing was held for 4th grade out of district waiting list students for 08-09.

Shared Leadership Team Reports:

Curriculum Coordinator's Report: Traci Pannullo reported that the Math Committee decided on the purchase and implementation of Investigations Math K-5 and Connected Math 6-8. Professional development in the use of the curriculum is being scheduled. Traci proposes a Family Math night in the fall to orient the parents to the program. The Unity Dissemination Grant work has begun with the goal of further developing the sustainability curriculum.

Integration Guide Report: Lisa Masi reported that the Leader to Leader Mentoring Grant has been approved by NJCPSA. Unity Charter School will be the mentoring school with an approved 12 hour program to mentor RVCS in the Positive Discipline model.

Committee Reports: Peace C.O.R.e Committee: Current committee members are Dave Paulson, Cheryl Paulson, Vicki Chapple, Tina Keppler, Cathy Conner, Evonn Reiersen, Kath Cameron, Sylvia Ramos, Kathyann Natkie, Chris Kelleher, and Tom Kelleher. Tom Kelleher gave a presentation for the committee to the Trustees of a draft revision of policy 4111.2 Bullying and Harassment. A history was given of the reason for revision of the current policy, the research that was done during the revision process, and the underlying goal of building a culture of peace in the school. First Reading of policy 4111.2 Bullying and Harassment. The Peace C.O.R.e requests participation in the revision of the Behavior Rubric.

Dave McNulty reported that the Technology Committee is working on the tech upgrades and REAP grant expenditures.

Other Business: Donna Best and Dave Paulson presented a first reading of the revision to the Absence and Excuses Policy 5113.

Kim Yousey reported that she is still working on the redesign and permits for the Wetlands Restoration Project.

The Parent Circle has organized a potluck get together at Footbridge Park in Blairstown on Aug 2nd. The Trustees will host the family orientation and potluck dinner on Thursday August 28th.

Executive Session to discuss personnel matters 9:10pm.
Return to public session at 9:45pm.

Resolution 07.17.08.d To accept contracts for the 08-09 school year as follows:
Cathy Conner Special Education Guide \$42,782.00, Elizabeth Saar Foundation Guide \$34,250.00,
and Ieva Iverson Classroom Guide \$50,000.00.

Resolution 07.17.08.m To accept the contract for Nicholas Philliou as Integrated PE and World
Language Guide at \$21,000.00, the revision of contract for Ieva Alverson as Classroom Guide at
\$50,000.00, the revision of contract for Traci Pannullo as Curriculum Coordinator at \$25,000.00,
and approve payment of Shared Leadership stipend amounts as follows: Rowena McNulty
\$7,000.00, Traci Pannullo \$5,000.00, Lisa Masi \$8,500.00, and Cathy Conner \$2,100.00.

Meeting Adjourned 10:30pm

Nanci Dvorsky, Board Secretary