

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on December 18, 2008 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:20pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett	X	
Donna Best	X	
Tom Kelleher	X	
Lisa Kelly		X
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar	X	
Non-voting Members		
Nanci Dvorsky, Administrative Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coordinator	X	
Charles Knopf, School Business Administrator	X	

Facilitator: Kerry Barnett Guardian: Traci Pannullo Recorder: Nanci Dvorsky

Also in attendance: Sylvia Ramos, Barbara Cochrane, Jay Bacco, Cathy Conner, Sundae Greame, and Susan Paynter.

Trustee Circle Opening: convened at 6:20pm

Correspondence: Nanci Dvorsky read a thank you letter to the Trustees from Elyssa Serrilli.

Public Participation: Susan Paynter gave an update on the classroom Guide formal observation process and also reported that she is working on a Parent Survey.

Approval of Minutes: Approval of November 20, 2008 minutes with changes.

Business Administrator's Report: Charlie Knopf reported that the Lakeland Bank Certificate of Deposit has earned \$125. He provided a budget update and the current status of the HVAC bid and contract process. The intention is to have the work done over spring break in April.

Resolution 12.18.08.f To approve the Board Secretary and Treasurers Reports for November 2008 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to met the schools financial obligations for the remainder of the year.

Approved unanimously. **Resolution 12.18.08.e** To approve the budget update of \$157,055 and the transfers of Line 69 Rental to Line 83 Mortgage payments principal \$10,500 and Line 69 Rental to Line 62 Mortgage payments interest \$15,000. Approved unanimously.

Administrative Coordinator's Report: Resolution 12.18.08.a To approve payment of bills in the amount of \$127,816.83 which includes payroll. Approved unanimously. Nanci Dvorsky gave an enrollment update and reported that the Memorandum of Agreement had been signed by the Hope Police Lieutenant and was subsequently sent to the County Superintendent's office. She also presented a letter from RVCS attorney William Gold in reference to the Solar Renewable Energy Credits (SRECS) that the school's photovoltaic solar panels generate and the possibility of buying out the Sun Farm Network agreement in order to capture the sale of the SRECS for RVCS. A parent suggested fundraising idea of a group clothing label order was approved.

Shared Leadership Team Reports:

Curriculum Coordinator Report: Traci Pannullo reported that the Professional Development Plan due in January is being worked on by the committee. Traci asked for approval to arrange for a group of Guides to participate in the Writers Workshop being held at Columbia University in the summer. The Trustees are supportive of this professional development workshop for the Guides.

Integration Guide Report: Lisa Masi reported that the format of the Lesson Plan has been revised to more closely reflect the work the Guides are doing with the class groups.

Differentiated Coordinator Report: Rowena McNulty reported that the Community Service Day on Saturday, November 22nd was successful with 22 adults and 22 children working together on behalf of the school. She gave a Special Education, student behavior, and parent meeting update. She also reported that she enjoyed the opportunity to chaperone on the recent overnight trip to Mohican Center in Blairstown with the Fluorite and Eastern Spadefoot Toad class groups.

Outdoor Experiential Education Coordinator: Cathy Conner reported on the successful overnight trip with the Fluorite and Eastern Spadefoot Toad classes to Mohican Center in Blairstown.

Committee Reports:

Communication Committee: Dave McNulty reported that a parent at RVCS is working on the school website to improve the concept and content.

Peace C.O.R.e Committee: The committee is asking for Trustee feedback on the student behavior survey by January 6, 2009.

Land Care Committee: No report.

Library Committee: Sylvia Ramos reported that the Wednesday morning "quick pick" library book check out for students is in effect and is being reviewed for refinement of the system. Sylvia also mentioned that the Library fundraising effort will most likely occur in late winter/early spring.

Grant Committee: No report.

Hiring Committee: No report.

K-12 Committee: No report.

Technology Committee: Dave McNulty proposed the possibility of paying Juliann Cicco for her tech work at the school. The payments would come from the current REAP grant.

Finance Committee: Kerry Barnett reported the committee will be meeting on Saturday January 10th at 9:00am to continue work on the 09-10 budget.

Ridge and Valley Learning Circles Report: No report

Other Business: Donna Best reported on the Whole School Assembly meeting as well as the Winter Solstice Celebration which will take place on December 23rd.

Pati Uzar offered to help organize a parent and student committee to produce the 08-09 RVCS yearbook.

Executive Session 7:40pm to discuss personnel matters.

Return to Public Session at 8:15pm.

Resolution 12.18.08.b To approve increasing Megan Bubalis to full time Support Guide with associated pro rated \$2,000 aide in lieu of insurance payment and to increase her per diem rate to \$120 based on her recent receipt of a NJ Teachers Certificate. Approved unanimously.

Resolution 12.18.08.c To approve increasing the per diem Support Guide rate for Bradley White to \$130 based on his receipt of a NJ Teachers Certificate. Approved unanimously.

Resolution 12.18.08.d To approve hiring Saja Dingler, Martina Doncheski, Kathleen Mamay, Sandy Roberts, and Juliann Sinno as substitute Guides at the per diem rate of \$75.00. Approved unanimously.

Meeting Adjourned 8:30pm

Nanci Dvorsky, Board Secretary