

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on February 19, 2009 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:10 pm by Donna Best, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett	X	
Donna Best	X	
Tom Kelleher		X
Lisa Kelly		X
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.		X
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.	X	

Facilitator: Donna Best Guardian: Pati Uzar Recorder: Nanci Dvorsky

Also in attendance: Jay Bacco, Melissa Browns, Barbara Cochrane, Kasey Errico, Sylvia Ramos, Jeanne McKinley, Susie Wright, Tim Czapla, Kevin McKinley, Seamus Congdon, Thomas Koven, Bonnie Bacco

Trustee Circle Opening: convened 6:10

Notices: None

Public Participation: Barbara Cochrane asked for Trustee approval to pursue a grant that would allow the Land Care Committee to install a wooden pergola structure near the existing garden. A group of students brought a proposal to the Trustees to construct a skate board ramp system at RVCS that would be portable. The Trustees asked them to contact our school attorney to get guidance as to liability issues. Melissa Browns suggested that the Girl Scout troop take care of replacing the schools flags.

Correspondence: From Alanna Slaw Kiewe; request to have a two week long Theater Camp at RVCS. Guide Kasey will check in with the Guide circle to see if any of them have plans for use of the school in the summer.

Other Business: Kasey Errico reported that the Fluorite Class is having their watercolor paintings displayed at the Catherine Dickson Hoffman Library in Blirstown as the culmination of their Millbrook Village experience with the Pahaquarry Foundation. The next Open House for RVCS will take place on Wednesday March 18th from 8:45am to 10:30am.

Approval of Minutes: Approval of January 15, 2009 minutes with changes.

Business Administrator: Charlie Knopf reported that he is working with the Finance Committee to determine the potential cost to purchase the solar panels. He asked approval to move money from Fund 10 to Fund 30 Capital Improvements for the work to be done on the HVAC system. Approved unanimously.

Administrative Coordinator: Nanci Dvorsky reported that RVCS had been approved for the Historic Millbrook Days and requested the expenditure of up to \$300 for a bus for transportation. Trustees approved. A lottery drawing was held for January student applications. Nanci asked for approval to attend the NJCPSA and to be reimbursed for the conference fee of \$100. Trustees approved. **Resolution 02.19.09.a** To approve payment of bills in the amount of \$125,073.92 which includes payroll. Unanimously approved. **Resolution 02.19.09.b** To approve the voiding of the following checks: 4/30/07 #2464 for \$20, 4/30/07 #2488 for \$83, 5/17/07 #2523 for \$43.47, 5/17/07 #2559 for \$291.77. Unanimously approved. **Resolution 02.19.09.c** To approve the Board Secretary and Treasurers Reports for January 2009 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Shared Leadership Team Update:

Curriculum Coordinator Report: Traci Pannullo reported that the Professional Development Plan was submitted to the County Office of the DOE. Traci reported that 7 Guides attended the ANJEE Conference, 7 Guides attended the Lucy Caulkins Writers Workshop, and 2 Guides attended a Community Education Conference.

Integration Guide Report: Lisa Masi reported her collaboration with Guides continues involving parent meetings, field trips, and lesson plans.

Differentiated Coordinator Report: Lisa Masi reported in Rowena McNulty's absence. Rowena attended the Warren County Prosecutor's Workshop and attended the ANJEE Conference as a member of the Steering Committee. Rowena took 8 students that are part of the Girls Group at RVCS to a local Domestic Abuse Center to do service work. A special education report was given by Lisa Masi as well as a student discipline report. Rowena also wanted to acknowledge the 25 or so school community members that made Community Service Day a great success.

Committee Reports:

Finance Committee: Committee is continuing work on the budget for 09-10.

Library Committee: Work continues on the labeling of the classroom books and Sylvia Ramos mentioned the Library Committee would like to do a spring fundraising effort for the purchase of books for RVCS.

Yearbook Committee: The committee has formed and they are in the beginning stages of organizing the format of the yearbook.

K-12 Committee: Meetings are scheduled for the fourth Thursday night of the month.

Peace Core Committee: The revised survey will be shared with the Trustees as soon as it is available.

Executive Session: 8:45pm regarding personnel.

Return to public session 9:40pm

The Trustees acknowledge with regret Lisa Kelly's resignation from the Board of Trustees.

Meeting Adjourned 11:15pm

Nanci Dvorsky, Board Secretary