

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on July 16, 2009 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:30 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett	X	
Donna Best	X	
Tom Kelleher	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.		X
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.		X

Facilitator: Kerry Barnett Guardian: Dave Paulson Recorder: Nanci Dvorsky
Also in attendance: Melissa Browns, Sylvia Ramos, Kathyann Natkie, Georgiana Natkie, Angela Heim, Laurie Meivogel, Robin Slaw, Julie Sinno, Michele Moorhouse, and Jay Bacco.

Trustee Circle Opening: convened 6:30pm

Notices: None

Public Participation: None

Correspondence: Nanci Dvorsky noted that the RVCS students were highlighted in the Pahaquarry Foundation May newsletter.

Approval of Minutes: Approval of the June 18, 2009 minutes.

Business Administrator: Nanci Dvorsky reported: **Resolution 7.16.09.j** To approve budget adjustments in the 09-10 school budget: Increase Line 23 Other Revenue by \$10,356 SRECS, increase Line 62 Mortgage Interest by \$4,681 and Line 82 Mortgage Principal \$5675. To approve 09-10 budget transfers: Line 54 Benefits to Line 44 Other Salaries for Instruction \$22,050, Line 43 Salaries Teachers to Line 53 Salaries Admin Support \$1651, Line 43 Salaries Teachers to Line 66 Salaries Support \$1,130, Line 75 Misc to Line 52 Salaries Support \$1,056, and Line 75 Misc to Line 82 Mortgage Payments Principal \$1. Approved unanimously. **Resolution 07.16.09.g** To approve the 08-09 year end budget transfers: Line 43 Salaries Instruction to Line 44 Other Salaries for Instruction \$4,094, Line 55 Purch Prof Tech to Line 57 Communications \$175, and Line 69 Rental to Line 71 Supplies \$1,900. Approved unanimously. **Resolution 07.16.09.b** The Board approves the Board Secretary and Treasurers Reports for June 2009 and certifies that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously. **Resolution 07.16.09.f** To approve 09-10 insurance coverage with Brown & Brown of NJ, Inc for: NJSBAIG Liability package \$4,534, Workers Compensation \$10,534, Supplemental Workers Compensation \$500, School Board Legal Liability \$2928, for a total of \$18,302. Approved unanimously.

Administrative Coordinator: **Resolution 07.16.09.a** To approve payment of bills in the amount of \$46,673.96 which includes payroll. Approved unanimously. **Resolution 07.16.09.c** To approve Dr. Daryl Kim of Sparta Medical Associates as school physician for the 09-10 school year. Approved unanimously. **Resolution 07.16.09.d** To approve increasing the 09-10 substitute teacher rate to \$85 per day. Approved unanimously. **Resolution 07.16.09.e** To respectfully decline the Title IV NCLB funds in the amount of \$158 for fiscal year 2010. Approved unanimously. **Resolution 07.16.09.h** To approve the 2008-2009 Annual Report. Approved unanimously. **Resolution 07.16.09.i** To approve Nanci Dvorsky as lead administrative coordinator for the 09-10 school year for purposes of the NJDOE requirements. Approved unanimously.

Nanci Dvorsky reported that facility upgrades of replacement of vinyl floors, painting of classrooms, replacement of interior door locks, and installation of a public announcement system were taking place over the summer. A lottery drawing was held for 09-10 student enrollment and waiting list placement and Nanci reported that enrollment for the upcoming year continues throughout the summer.

Leadership Team Update:

Curriculum Coordinator Report: Traci Pannullo reported that she and her daughter had a blissful experience at the Little Ridge and Valley Summer Program. She attended the Teachers College Reading Institute at Columbia University; the model is to trust children's innate interest in learning and outlines ways to structure time with students to cover the necessary literacy skills. The staff will continue to use Guide on the Side which facilitates the use of any text for skill instruction. Traci reported that the summer curriculum writing is starting and should be completed by the third week in August. Traci will be attending a DOE workshop this month which explains the DOE revisions to the Core Curriculum Content Standards. Traci has been working with Tom Kelleher on the revisions to the RVCS database for standards correlation. She reported that Princeton Blairstown Center is interested in the possibility of using our database format for their outdoor education course development. **Integration Guide Report:** Lisa Masi reported she has been working on next year structures, guide collaboration and curriculum resources, meeting with families, and working on the professional development section of the Annual Report with Traci Pannullo. Lisa reported that she also attended the Teachers College Reading Institute and found it to be very informative. **Differentiated Learning Coordinator Report:** Rowena McNulty reported that she has been working on the Water Festival which will be held on Friday September 25th at RVCS, the Annual Report, EVVRS year end report, and also working with the Volunteer Coordinators for the 09-10 school year. Laurie Meivogel, Angela Heim, Suzie Wright, and Jen Ross will be the coordinators and Tom Kelleher agrees to be the Trustee rep for the group. Volunteer Training sessions have been scheduled for Sept 11th 9-10:30am and October 13th 7-8:30pm with the understanding that if a parent has attended the training within the last three years they do not have to redo the training. Rowena also attended the Teachers College Reading Institute and found it to be very informative as well.

Committee Reports:

Finance Committee: No report.

Library Committee: No report.

K-12 Committee: No report.

Trustee Committee Report: The committee will be bringing a recommendation to the August Formal Action meeting to approve Jay Bacco as a Trustee.

Peace Core Committee: The first reading of revision of RVCS policy 4111.2 Prohibiting Harassment, Bullying, and Intimidation. Rowena McNulty reported that the revision to the Behavior Rubric was in process and a request was made and approved unanimously to pay a stipend amount to participating Guides over the summer of up to \$2,500 to complete the revision.

Communication Committee: The updated RVCS website is in the final edit stage and Melissa Browns will follow up with the volunteer designers as to the anticipated date of the beta test period.

Land Care Committee: Dave Paulson reported that the pergola project is still in the development phase at this time.

Other Business: Kerry Barnett reported that all sections of the Annual Report were complete. She also reported that the revisions to the 2009-2010 Family Handbook were in process. Dave Paulson read a personal statement of commitment to the Trustee Circle work. Tom Kelleher and Traci Pannullo gave positive reports of the Little Ridge and Valley Program, facilitated by Guide Ieva Alverson. Robin Slaw reported that the Summer Theater Program, facilitated by herself and daughter Alanna Slaw Kiewe, alumna, was going very well and had participation of 18 children. A final culminating production is scheduled for Friday at 2pm which is open to the community. RVCS will have a table at the Skylands Music and Arts Festival August 14th-16th and RVLC will host the wine tent at the festival. Kerry Barnett proposed that a standing committee be formed as the Ecozoic Community Education Committee to facilitate three educational events for the upcoming school year and to develop the community education portion of the RVCS mission.

Executive Session: 8:30pm regarding personnel.

Return to public session 8:50pm

Resolution 7.16.09.k To approve contracting with Susan Corcoran for Child Study Team School Psychologist at an hourly rate of \$60 and Deirdre Mastandrea for Child Study Team School Social Worker at an hourly rate of \$60.00. Approved unanimously.

Meeting Adjourned 9:00pm

Nanci Dvorsky, Board Secretary