

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on August 20, 2009 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:00 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Kerry Barnett	X	
Donna Best		X
Tom Kelleher		X
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.		X
Traci Pannullo, Curriculum Coordinator		X
Charles Knopf, School Business Admin.	X	

Facilitator: Kerry Barnett Guardian: Pati Uzar Recorder: Nanci Dvorsky  
Also in attendance: Eileen Leadbeater

**Trustee Circle Opening:** convened 6:00pm

**Notices:** None

**Public Participation:** Eileen Leadbeater reported on the before and aftercare program option for RVCS students at Blairstown Elementary School for the 2009-2010 school year.

**Correspondence:** Melissa Browns submitted a request for use of facility for the Girl Scouts troop meetings, dates to be determined. The Trustees approve the use of facility with revised guidelines to follow.

Jay Bacco was unanimously approved as a Trustee for a one year term.

**Approval of Minutes:** Approval of the July 16, 2009 minutes.

**Business Administrator:** Charlie Knopf reported that the year end work is in process for the audit which will take place in early October. A maintenance reserve account in the amount of \$35,000 has been opened. Energy audits through the NJCPSA Energy Institute Program are available and Charlie offered to research the details of what the audit would include. **Resolution 8.20.09.d** To approve the application for IDEA FY 2010 Funding Allocation of \$19,361. for the 2009-2010 school year. Approved unanimously. **Resolution 08.20.09.f** To approve the participation in the ACES Cooperative Pricing System for electricity. Approved unanimously.

**Administrative Coordinator: Resolution 08.20.09.a** To approve payment of bills in the amount of \$119,086.68 which includes payroll. Approved unanimously. **Resolution 08.20.09.b** To approve the adoption of the revised policy NJAC 6A:14 and assure compliance with Part B of the IDEA. Approved unanimously. Nanci Dvorsky reported that facility upgrades of replacement of vinyl floors, painting of classrooms, installation of classroom utility sinks, replacement of interior door locks, and installation of a public announcement system are nearly completed. The Trustees approve the 2009-2010 calendar revision as attached. Nanci Dvorsky reported that the Annual Report, School Register Summary, June 30<sup>th</sup> DOE charter enrollment, and June 30<sup>th</sup> NJ Smart report had all been completed. Bradley White and Betty Saar will be the two guides attending the AEE conference this year and it is to be determined if they will attend the International Conference or the Regional Conference,

#### **Leadership Team Update:**

**Curriculum Coordinator Report:** Lisa Masi reported that the curriculum framework is published and distributed. The summer curriculum writing is in progress. **Integration Guide Report:** Lisa Masi reported that the Leadership Team letter and classroom team letters were completed and mailed. She said she attended the Trails to Every Classroom program in West Virginia with Guide Kasey Errico, a placed based learning program which uses the Appalachian Trail as the classroom. They are excited to share the information with the Guide circle. **Differentiated Learning Coordinator Report:** Rowena McNulty has been meeting with the School Psychologist and School Social Worker and also with the Volunteer Coordinators.

**Committee Reports:**

**Finance Committee:** No report.

**Technology Committee:** Julie Cicco, Tom Kelleher, Dave McNulty, and Dana Bartus are facilitating the ongoing technology structure of the school.

**K-12 Committee:** No report.

**Peace Core Committee:** The second reading of revision of RVCS policy 4111.2 Prohibiting Harassment, Bullying, and Intimidation. The policy was unanimously approved.

**Communication Committee:** The updated RVCS website should be ready to launch by mid September. Advertisements were placed in the NJ Herald and Warren Reporter for student recruitment.

**Land Care Committee:** No report.

**Other Business:** The Meet and Greet for families is scheduled for September 1<sup>st</sup> from 6-8:15pm. The Trustees will provide breakfast for the Guide circle on Monday August 31<sup>st</sup>. A date for the Whole School Assembly in the fall has not been set yet. Trustee Development will continue to be the 2<sup>nd</sup> Thursday of each month.

Executive Session: 9:10pm regarding personnel.

Return to public session 9:25pm

**Resolution 8.20.09.c** To approve Traci Pannullo as Curriculum Coordinator at a rate of \$25,750.00 for the 2009-2010 school year. Approved unanimously.

It was unanimously agreed to revise the language of Rowena McNulty's contract to designate her as the Child Study Team Coordinator.

Meeting Adjourned 9:30pm

Nanci Dvorsky, Board Secretary