

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on October 15, 2009 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15 pm by Andy Marancik, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

Roll Call	present	absent
Voting Members		
Jay Bacco	X	
Kerry Barnett	X	
Donna Best	X	
Tom Kelleher		X
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Rowena McNulty, Differentiated Learning Coord.	X	
Traci Pannullo, Curriculum Coordinator	X	
Charles Knopf, School Business Admin.		X

Facilitator: Andy Marancik Guardian: Dave Paulson Recorder: Nanci Dvorsky  
Also in attendance: Dana Bartus, Kris Kelleher, Juliann Cicco, and Andy, Camilla, Lisa, and Ken from 7<sup>th</sup> Generation Charter School Emmaus PA.

**Trustee Circle Opening:** convened 6:15pm

**Notices:** None

**Public Participation:** None

**Correspondence:** None

**Approval of Minutes:** Approval of the September 17, 2009 minutes.

**Business Administrator:** Nanci Dvorsky presented the report in Charlie Knopf's absence:

**Resolution 10.15.09.e** To approve the Board Secretary and Treasurers Reports for July, August, and September 2009 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder for the year. Approved unanimously. **Resolution 10.15.09.b** To accept the application for the IDEA FY 2010 funding allocation of \$19,361.00 for the 2009-2010 school year. **Resolution 10.15.09.f** To approve the transfer \$54,700 from fund balance to Line 55 Purch Prof Tech, Line 85 Capital Expense, Line 45 Field Trips, and Line 44 Salaries, and transfer \$10,000 from Line 47 Supplies to Line 43 Salaries, and to adjust down the maintenance reserve start point to \$35,010.55. Approved unanimously. The estimated free fund balance for the 08-09 year as per the audit field work just completed is \$152,000 of which \$3,480.00 is potentially uncollectible as 07-08 student tuition.

### **Leadership Team Update:**

**Administrative Coordinator: Resolution 10.15.09.a** To approve payment of bills in the amount of \$142,620.57 which includes payroll. Approved unanimously. Nanci Dvorsky reported that the Trash for Cash program initiated by Balbi Enterprises has seen a nice response for the school. Hardwick Day on Sunday the 18<sup>th</sup> has been cancelled. A lottery drawing for 3<sup>rd</sup> grade out of district students was held. **Curriculum Coordinator Report:** Traci Pannullo reported that Reading and Writing Family Workshop was held twice with a nice turnout. Chris Tucker, Reading Specialist supported one night. She also reported that the Wednesday Independent Projects were going well although it was a large organizational effort for herself and Lisa Masi. **Integration Guide Report:** Lisa Masi reported she has been working with the teams of Guides during lunch collaborations and working on lesson plan formats along with curriculum resources and conference schedules. She reported that the Reading and Writing Family Workshop was successful and that she has been working with Traci Pannullo on the Wednesday Independent Projects. **Differentiated Learning Coordinator Report:** Rowena McNulty reported that the Water Festival was a success and that an offshoot of that event was the establishment of a Trout in the Classroom project installed in the Community Room. The Community Service Day had slightly lower turnout but an enormous amount was accomplished and she mentioned that a Volunteer Training evening was scheduled. She also reported that she had been doing private special education school visitations and had attended the County Special Education Meeting.

## **Committee Reports:**

**Finance Committee:** The committee had met to review the 09-10 budget and to recommend transfers. It was approved unanimously by the Trustees to look into installing another shed on the property and Jay Bacco will submit the Zoning application.

**Technology Committee:** Dave McNulty reported that the committee is working on a list of priorities for the long range tech infrastructure at the school and with the help of Tom Kelleher, Traci Panullo, and Dana Bartus they had instituted a system for addressing immediate tech issues, medium priority tech issues, and long range tech goals.

**K-12 Committee:** No report.

**Peace Core Committee:** No report

**Communication Committee:** No report

**Fundraising Committee:** No report

**Land Care Committee:** No report.

**Other Business:** Kris Kelleher and Julie Cicco presented the proposal of organizing a Harvest Fest 2009 “Traditions Around The Globe”. Approved unanimously. The Open House was a success with several attendees and a visit from Executive County Superintendent Dr. Kevin Brennan. Nanci Dvorsky reported that the enrollment process continues with the Charter School October 15<sup>th</sup> enrollment count wrapping up and NJSMART and the Fall Survey reports to be completed. Nanci will be attending the Holistic Moms Conference in Basking Ridge NJ and will share an informational table with Unity Charter School, Trillium Charter School, and Wellspring Community School. Kerry Barnett reported that the Annual Appeal letter is ready to go out. Kerry said two initial meetings of the Ecozoic Community Education Committee had occurred. She also reported that she had attended the Guide circle meeting and felt the meeting was very productive with creative problem solving occurring in many instances. Dave Paulson reported that Alana Slaw Kiewe has requested the use of the RVCS Community Room on Friday December 11<sup>th</sup> beginning at 4pm for a theater rehearsal with the performance taking place on Saturday December 12<sup>th</sup> at 12pm. She will submit a certificate of insurance. The use of facility was unanimously approved by the Trustees.

Executive Session: 8:25pm regarding personnel.

Return to public session 10:00pm

**Resolution 10.15.09.c** To approve the extension of Saja Dingler's support role through June 16, 2009 at her current per diem rate of \$100 and to approve her as Home Instruction provider for a student at the hourly rate of \$40.00. Approved unanimously.

**Resolution 10.15.09.d** To approve the Family Medical Leave Act year as beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>, in concert with our fiscal year. Approved unanimously.

**Resolution 10.15.09.g** To approve the addition of one extra day per week each for Susan Corcoran and Deirdre Mastandra to support additional Child Study Team work with a review of continued need to occur by December 31, 2009. Approved unanimously.

**Resolution 10.15.09.h** To approve the contract with Brian Doherty for staff evaluations at \$40 per hour. Approved unanimously.

Nanci Dvorsky read a letter from Joanne Boyle, Executive Director, School Ethics Commission in the matter of Andrew Marancik, Ridge and Valley Charter School, Warren County.

Meeting Adjourned 10:45pm

Nanci Dvorsky, Board Secretary