

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on October 20, 2016 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Andy Marancik, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett		X
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl		X
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Andy Marancik Guardian: Pati Uzar Recorder: Nanci Dvorsky
Public Participants: Sandy Roberts

Trustee Circle Opening: convened 6:20 pm

Public Participation: None

Correspondence: Nanci Dvorsky read a letter from Jeffrey B. Hauger, Director of Office of Assessments, Division of Talent and Performance, New Jersey Department of Education, regarding our removal from the 2017 administration of the Writing assessment for the National Assessment of Educational Progress (NAEP) based on our sample size not being large enough to be included.

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that the class groups fall overnights are being completed this week with almost 100% student attendance across all teams. Lisa presented the idea to the Trustees of the in house staff Wilderness First Aid certification training taking place every other year using the Thursday before and Friday January professional development day, and not having the January Trustee/Staff development in that every other year cycle. This would require an additional day to be taken into account in the 2017-2018 school calendar.

Curriculum Coordinator Report: Traci Pannullo gave an update of the math professional development that has been taking place with the Guides this year.

Administrative Coordinator Report: Nanci Dvorsky reported: She attended the Memorandum of Agreement between Law Enforcement and Schools (MOA) meeting hosted by the Warren County Prosecutors office. The New Jersey Department of Homeland Security hosted a table top exercise based on active shooter scenarios. Approval of the September 15, 2016 minutes. **Resolution 10.20.16.a** To approve payment of bills in the amount of \$189,228.12 which includes payroll. Approved unanimously. **Resolution 10.20.16.b** To approve the Board Secretary and Treasurer Reports for June 2016 (revised following auditor field work), July 2016, and August 2016 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously. **Resolution 10.20.16.c** To accept the Rural Education Achievement Program (REAP) 2017 grant in the amount of \$20,921.00. Approved unanimously. **Resolution 10.20.16.d** To approve contracting with Karin Desmet M.S. OTR/L for occupational therapy services for the 2016-2017 school year at a rate of \$70/hr for 10 hours per week based on the current school calendar. Approved unanimously. **Resolution 10.20.16.e** To approve the following substitute Guides for the 2016-2017 school year: Barbara Popek, Walter Kruegel, Noelle Barry, Michelle Trussell, Laraine Reedy, Karin Hammon, Leslie Fedarick, Amy Ferrara, Dace Gulbis, Lauren Cojocar, Ryan Diggie, Evelyn Meisenbacher, Katherine Moore, and Jennifer Byrne. Approved unanimously.

First Reading of the following policy updates:

Policy 5141.22 Medical Marijuana

Policy 6147 Standards of Proficiency

Business Administrator Report: No report

Committee Reports

Parent Sandy Roberts reported the Parent Committee is organizing a gear swap in the next few weeks and are also planning a Winter Solstice potluck gathering. They are implementing the Guide Wish Lists again this year. The work continues on the Ridge and Valley Learning Circles Spring Fundraiser at Camp Mason.

Technology No report.

Facilities The possibility of putting a new roof on the Universe Building was discussed.

Finance Steve Andrasek reported that the committee met in the beginning of October and is waiting for the final audit. Nanci Dvorsky reported that she is working on the October 15th enrollment count which will set the tuition for the remainder of the fiscal year. She is reporting 126 students.

Communication The committee will be posting blogs related to RVCS graduates as news articles become available.

Other Business

The Trustees will send Jen Ross their individual pictures and a brief statement of the gifts of being a Trustee at RVCS. This will be attached to their current bios on the RVCS website.

Executive Session 9:00pm to discuss personnel.
Return to Public Session 9:30pm

Meeting adjourned 9:30pm

Nanci Dvorsky, Board Secretary