

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on November 20, 2016 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:10 pm by Dave Paulson, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Dave Paulson    Guardian: Steve Andrasek    Recorder: Nanci Dvorsky  
Public Participants: Greg Rosencrans

**Trustee Circle Opening:** convened 6:10 pm

**Public Participation:** None

**Correspondence:** The Parent Committee would like to host a Winter Solstice Potluck gathering at RVCS on December 16<sup>th</sup>. The Trustees approve the use of facility request.

## **Leadership Team Updates:**

**Integration Guide Report:** Lisa Masi reported the Nourishing Facilitator, Becky Garceau, has organized the Community Supported Garden at Genesis Farm winter vegetable share for the class groups. There is a rotating pickup schedule by team throughout the winter. Lisa has been working on the Galaxy Team libraries this summer and fall. The Wednesday morning assemblies are now hosted by the teams on a rotating schedule. The yearbook is a graduate project this year and Lisa is supporting the student in the work. Lisa presented the Expedition Facilitator report from Kasey Errico recounting the fall student expeditions.

**Curriculum Coordinator Report:** Traci Pannullo reported that there have been some exciting Wednesday workshops this fall including a student led bike workshop, engineering challenge facilitated by Ralph Tillinghast of Picatinny Arsenal, and an aviation poster contest workshop facilitated by Nancy Christian. Traci and Nanci Dvorsky met with Rick Pressler from the New Jersey Charter School Association regarding data analysis and survey compilation for the upcoming charter renewal in 2017-2018.

**Administrative Coordinator Report:** Nanci Dvorsky reported: Approval of the October 20, 2016 minutes. **Resolution 11.17.16.a** To approve payment of bills in the amount of \$179,080.30 which includes payroll. Approved unanimously. **Resolution 11.17.16.b** To approve the Board Secretary and Treasurer Reports for September and October 2016 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously. **Resolution 11.17.16.c** To approve continuing with the Educational Services Commission of NJ (ESCNJ) Alliance for Competitive Telecommunications (ACT) cooperative for purchasing of telecommunication services. Approved unanimously. **Resolution 11.17.16.d** To approve the 2015-2016 audit and CAFR report to acknowledge that there were no findings and therefore no corrective action plan is needed. Approved unanimously.

**Resolution 11.17.16.e** To accept the Nursing Service Plan for the 2016-2017 school year. Approved unanimously. The Trustees approve the revision of the Ridge and Valley Charter School Behavior Rubric that changes the Orange category in regards to possible suspension from trips and/or school activities from grades K-8 to grades 3-8, and the Red category in regards to probable suspension from trips and/or school from grades K-8 to grades K-8 for weapons and grades 3-8 for all other incidents.

Second Reading and adoption of the following policy updates:

Policy 5141.22 Medical Marijuana (New policy)

Policy 6147 Standards of Proficiency (Revised)

**Business Administrator Report:** No report

## **Committee Reports**

**Parent** No report

**Technology** No report

**Facilities** General maintenance of the septic system and HVAC filters have taken place.

**Finance** Steve Andrasek reported that the school had another successful fiscal audit with no findings. The committee will meet again once the Department of Education Finance Office releases the updated tuition payment schedules sometime in December.

**Communication** No report

## **Other Business**

Brian Diamante presented a virtual online demonstration of SchoolLens, a software program developed by the New Jersey Charter School Association that is used for data analysis.

Meeting adjourned 9:00pm

Nanci Dvorsky, Board Secretary