

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on July 21, 2016 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:10 pm by Steve Andrasek, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett		X
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Steve Andrasek    Guardian: Jessi Sohl    Recorder: Nanci Dvorsky  
Public Participants: Kristina Thompson

**Trustee Circle Opening:** convened 6:10 pm

**Public Participation:** None

**Correspondence:** A portion of a letter from former employee Elyssa Serrilli was read. She noted her gratitude of being part of a peer-to-peer leadership team and her immersion into interdisciplinary Earth Literacy curriculum while employed at RVCS. Traci read a card that she received from Jennifer Morgan that expressed her appreciation of the outstanding video produced about the RVCS experience for the Deep Time Journey Network series. It was accompanied by a \$125 check to help defray the cost of video production.

## **Leadership Team Updates:**

**Integration Guide Report:** Lisa Masi reported that the Leadership Team has been working on the 16-17 Guide and student schedules. She also has been doing home visits with Stardust team guide Alyssa Garner for incoming Kindergarten students which she feels are incredibly valuable for gaining an understanding of the child and their family prior to coming to RVCS in September.

**Curriculum Coordinator Report:** Traci Pannullo reported that she is working on the classroom overhead projector installation project. Traci presented information on the summary student PARCC scores for 2016. She also mentioned that work was underway to continue refinement of the integration of state curriculum standards and core content into the student project work.

**Administrative Coordinator Report:** Nanci Dvorsky reported: Approval of the June 16, 2016 minutes. **Resolution 7.21.16.a** To approve payment of bills in the amount of \$123,236 which includes payroll. Approved unanimously. Nanci said that Ridge and Valley Conservancy had sent a check in the amount of \$100 to pay the cost of the specialists that presented during the Bioblitz event. Nanci gave a synopsis of the many afterschool clubs that took place during the 15-16 school year. The 2016-2017 tentative Open House dates are 9/14, 1/11, and 3/15 with evening Information Sessions on 10/6 and May 4<sup>th</sup>. **Resolution 7.21.16.d** To accept the HIB-ITP and EVVRS reports for Period 2 Jan 1-June 30, 2016. There were no incidents to report to the NJDOE. Approved unanimously. **Resolution 7.21.16.e** To approve submission of the 2015-2016 Annual Report. Approved unanimously. **Resolution 7.21.16.f** To accept the NJSIG joint insurance fund (JIF) renewal for the 2016-2017 school year as follows: Package \$7869, Workers Comp \$8925, Supplemental Workers Comp \$500, School Leaders Liability \$4901. Total of \$22,195, an increase of \$649 or approximately 3%. Approved unanimously. **Resolution 7.21.16.h** To contract with Sussex County Educational Services Commission for special education evaluations for the 2016-2017 school year as required. Approved unanimously.

**Business Administrator Report:** Nanci Dvorsky reported: **Resolution 7.21.16.b** To approve the Board Secretary and Treasurers Reports for June 2016 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

## **Committee Reports**

**Parent** No report

**Facilities** Dave Paulson is facilitating the installation of a new flag pole.

**Finance** Steve Andrasek reported that the committee is reviewing the current year budget and will be monitoring the run rates each month throughout the year.

**Communication** Heritage Marketing to enhance the work of the Communication Committee.

**Other Business**

The work of preparing for the charter renewal continues and will be the focus of the next Trustee working session.

Steve Andrasek reported that the Nepalese students considered for a student year abroad at RVCS would not be able to get visas due their age.

Executive Session to discuss personnel 7:35pm

Return to Public Session 8:05pm

**Resolution 7.21.16.g** To approve Noelle Barry as Alyssa Garner's maternity leave substitute at a pro-rated amount of \$37,500 for the duration of the leave. Approved unanimously.

Meeting adjourned 8:10pm

Nanci Dvorsky, Board Secretary