

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on August 18, 2016 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator		X
Glenn Richardson, SBA		X

Facilitator: Kerry Barnett Guardian: Jessi Sohl Recorder: Nanci Dvorsky
Public Participants: None

Trustee Circle Opening: convened 6:10 pm

Public Participation: None

Correspondence: John Simonetti, Director of Athletics at North Warren Regional High School, confirmed that any Ridge and Valley Charter School middle school student who lives in the district can participate in after school sports at the NWR middle school.

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she has been working on the 16-17 staff and student schedules, back to school family packets, the Refresh schedule, and classroom libraries. She worked with Julie Bunt, Director of the Charter School Office at the DOE, to provide a slide showing student work to be used in their 20th Anniversary Celebration slide presentation of NJ charter schools. Lisa presented the Appalachian Trail Community application which she and Kasey Errico have been working on with other Blairstown community members.

Curriculum Coordinator Report: No report

Administrative Coordinator Report: Nanci Dvorsky reported: She has been in communication with the Water System Operator regarding the mandatory testing for lead in the water supply. A communication was received from the NJ DOE stating that the lab test costs can be reimbursed. Enrollment for the 16-17 school year continues with the number of students currently at 126. Approval of the July 21, 2016 minutes. **Resolution 8.18.16.a** To approve payment of bills in the amount of \$68,069.81 which includes payroll. Approved unanimously. Nanci reported that the Ridge and Valley Charter School Comprehensive Equity Plan for 2016-2019 has been approved by the Warren County Executive Superintendent, Rosalie Lamonte. **Resolution 8.18.16.c** To accept the Statement of Assurances for the 2015-2016 school year for the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR). Approved unanimously. Nanci conducted the yearly HIB training for Trustees.

Business Administrator Report: Nanci Dvorsky reported: **Resolution 8.18.16.b** To approve the cash transfer from Fund 10 to Fund 20 in the amount of \$4431.78 to reimburse Fund 20 for monies posted to Fund 10 for the past two years. Approved unanimously.

Committee Reports

Parent No report

Facilities Painting of the classroom doors has been taking place over the summer and will be completed this fall.

Finance Steve Andrasek reported that the audit field work would be completed on Friday August 19th.

Communication No report.

Other Business

Dave Paulson requested that the Trustee circle work on recruiting a few new Trustees this year. The Annual Report was completed and delivered electronically to the DOE and by hand to the local district schools. Kerry Barnett is working on an Ecozoic Community Education screening of the RVCS Deep Time Journey Network video. The date of Oct 13th was proposed with location to be determined. The Phil Garber photography project was discussed and Kerry Barnett will get back to him with a few clarifying questions. Work continues on gathering data driven assessments for the 2017 Charter Renewal application. The annual Meet and Greet get together with potluck supper is scheduled for Wednesday August 31st at 6pm. The first day of school is Wednesday September 7th.

Executive Session to discuss personnel 8:00pm
Return to Public Session 9:15pm

Resolution 8.18.16.d To approve offering and accepting the contract with Tyler Thurgood as a Support Guide at a salary of \$25,000 for the 2016-2017 school year. Approved unanimously.

Resolution 8.18.16.e To approve offering and accepting the contract with Jessica Krause as a Guide at a salary of \$37,500 for the 2016-2017 school year, and to approve of her entering into the RVCS Charter School Certification Program. Approved unanimously.

Resolution 8.18.16.f To approve a salary increase for Mark Garner and Nancy Christian to \$37,500 which is the current base salary. Approved unanimously.

Meeting adjourned 9:20pm

Nanci Dvorsky, Board Secretary