

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on February 16, 2017 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Steve Andrasek, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett		X
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide		X
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Steve Andrasek Guardian: Dave Paulson Recorder: Nanci Dvorsky
Public Participants: Greg Rosenkrans, Kris Tucker, Jen Gurdak

Trustee Circle Opening: convened 6:10 pm

Public Participation: Greg Rosenkrans would like to offer his historic family property in Walpack as a school community resource. Kris Tucker presented a community based adult education proposal.

Correspondence: The RVCS Summer Program proposal “Trail Runners” submitted by Krissy Caggiano and Nancy Christian is approved. A letter of concern from a parent regarding the dismissal parking situation was discussed.

Leadership Team Updates:

Integration Guide Report: No report

Curriculum Coordinator Report: Traci Pannullo reported that the January 27th Guide Professional Development day included the mandatory Suicide Prevention Awareness Training along with time for an initial professional learning community session . She has been working on 2017-2018 school year details, I&RS meetings, attended a mandatory PARCC training, and participated in an international conference call hosted by Jennifer Morgan of Deep Time Journey Network.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the January 19, 2017 minutes. **Resolution 2.16.17.a** To approve payment of bills in the amount of \$171,253.55 which includes payroll. Approved unanimously. **Resolution 2.16.17.c** To accept the NJSIG 2015-2016 Risk Management Plan grant in the amount of \$1,000. Approved unanimously. **Resolution 2.16.17.d** To approve the 2016-2017 Annual Fiscal Questionnaire. Approved unanimously. Nanci reported that RVCS has received approval for a waiver of the requirements to maximize SEMI participation based on 40 or fewer Medicaid eligible classified students for the 2017-2018 school year. The Trustees approve the first draft of the 2017-2018 school calendar.

First reading of the following policy updates:

Policy 4111 Recruitment, Selection, and Hiring (Revised)

Policy 4211 Recruitment, Selection, and Hiring (Noncertified staff) (Revised)

Business Administrator Report: Nanci Dvorsky reported: **2.16.17.b** To approve the Board Secretary and Treasurer Reports for December 2016 and January 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Committee Reports

Parent Planning continues for the April 30th fundraising event at Camp Mason.

Technology No report

Facilities Nanci Dvorsky reported that the Water System Operator has completed the Lead Facility Report for RVCS and the water testing schedule is being set up. Two HVAC repairs have been done.

Finance Steve Andrasek reported that the Finance Committee will be meeting the end of the month to begin work on the 2017-2018 budget.

Communication The social media work is continuing. Dave McNulty completed the trustee recruitment video.

Other Business The data analysis for the Charter Renewal Application continues.

Meeting adjourned 8:30pm

Nanci Dvorsky, Board Secretary