

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on March 16, 2017 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Kerry Barnett Guardian: Jessi Sohl Recorder: Nanci Dvorsky
Public Participants: Greg Rosenkrans and Jen Gurdak

Trustee Circle Opening: convened 6:00 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she had coordinated the March Student Led Conference scheduling and said the conferences went very well! Based on the number of staff who currently hold Wilderness First Aid (WFA) certification it is recommended that the two day staff training be held in the winter of 2019.

Curriculum Coordinator Report: Traci Pannullo has been working with Rita Haase on PARCC testing preparation for the 1st, 2nd, and 3rd weeks in May. She also continues to work on 2017-2018 school year details. Traci reported on the success of the MidSchool Math Conference which she attended along with five RVCS staff who guide middle school math groups.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the February 16, 2017 minutes. **Resolution 3.16.17.a** To approve payment of bills in the amount of \$156,665.49 which includes payroll. Approved unanimously. **Resolution 3.16.17.c** To approve applying for the NJSIG 2016-2017 Risk Management Plan grant in the amount of \$1,350.00. Approved unanimously. **Resolution 3.16.17.e** To approve Nicole Cherichella as a substitute Guide for the 2016-2017 school year. Approved unanimously. The Trustees approve the second draft of the 2017-2018 school calendar as attached.

Second reading and adoption of the following policy updates:

Policy 4111 Recruitment, Selection, and Hiring (Revised)

Policy 4211 Recruitment, Selection, and Hiring (Noncertified staff) (Revised)

Business Administrator Report: Nanci Dvorsky reported: **3.16.17.b** To approve the Board Secretary and Treasurer Reports for February 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Resolution 3.16.17.h To approve budget transfers from Jan 1, 2017 to March 16, 2017 as attached. Approved unanimously.

Committee Reports

Parent Planning continues for the April 30th fundraising event at Camp Mason.

Technology Dave McNulty gave an update on the Curriculum Data Base technical work that is happening and introduced the possibility of a training platform that could be used at RVCS.

Facilities Nanci Dvorsky reported that she is recommending that the parking lot be resealed and striped this summer. Additional parking solutions were discussed.

Finance Steve Andrasek reported that the Finance Committee had completed work on the 2017-2018 budget and he presented it on behalf of the committee for Trustee approval.

Resolution 3.16.17.d To approve the 2017-2018 Budget as attached. Approved unanimously.

Communication The social media work is continuing. The Open House has been moved to Wednesday April 5th.

Other Business The data analysis for the Charter Renewal Application continues. The Lego Engineering summer program is approved. Kerry Barnett gave a Trustee Review Committee update regarding two Trustee applications they have received. Kerry Barnett offered to be the point person on graduation, June 14th at 10:00am. Pati Uzar offered to do the program and the Parent Committee will be contacted to see if they will host refreshments for the event.

Executive Session 9:05pm To Discuss Personnel

Return to Public Session 10:25pm

Resolution 3.16.17.f To approve enrolling Tyler Thurgood in the Charter School Certification Program. Approved unanimously.

Resolution 3.16.17.g To offer contracts to the following Guides for the 2017-2018 school year:

Ieva Alverson	Special Education Guide	\$64,577
Krissy Caggiano	Classroom Guide	\$57,783
Nancy Christian	Special Education Guide	\$38,625
	I&RS Team Member	\$515
Daniel Egan	Classroom Guide	\$38,826
	I&RS Team Member	\$515
Kasey Errico	Classroom Guide	\$45,356
	Expedition Facilitator Stipend	\$1,500
	I&RS Team Member	\$515
Michael Florio	Classroom Guide	\$48,232
Rebecca Garceau	Classroom Guide	\$41,191
	Nourishing Facilitator Stipend	\$800
Alyssa Garner	Classroom Guide	\$39,037
Mark Garner	Classroom Guide	\$38,625
	Land Care Facilitator Stipend	\$1,000
Jessica Krause	Classroom Guide	\$38,625
Lisa Masi	Classroom Guide	\$56,327
	12 Month Integration Guide/ LT Stipend	\$18,805
James McNany	Special Education Guide	\$49,461
Kristine Tucker	Special Education Guide	\$68,071
Donna Usinowicz	School Nurse/Health Coordinator	\$47,245
	I&RS Coordinator	\$1,576
Margaret Vetter	Special Education Guide	\$59,708
	I&RS Team Member	\$515
Bradley White	Classroom Guide	\$42,961
Tonya Wikander	Classroom Guide	\$46,398
Sundae Younkens	Classroom Guide	\$46,717
Rita Haase	Administrative Support Guide	\$17.50/hour
	PARCC Coordinator	\$2,060
Maxine Mencl	Support Guide	\$26,265
Jen Ross	Administrative Support Guide	\$36,050
Tyler Thurgood	Support Guide	\$25,750
Nanci Dvorsky	12 Month Administrative Coordinator and Leadership Team Member	\$68,994
Traci Pannullo	12 Month Curriculum Coordinator And Leadership Team Member	\$74,024
	Tech Coordinator Stipend	\$2,250

Approved unanimously. Meeting adjourned at 10:25pm Nanci Dvorsky, Board Secretary