

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on May 18, 2017 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:15 pm by Dave McNulty, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl		X
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Dave McNulty Guardian: Andy Marancik Recorder: Nanci Dvorsky
Public Participants: Jenn and Paige Napolitano

Trustee Circle Opening: convened 6:15 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she has been working on the team spring expedition and overnight plans and noted that there is work being done to refine the expeditionary scope and sequence. Planning for Celebration of Learning, Earth Olympics, Graduation and yearbook has been ongoing as well.

Curriculum Coordinator Report: Traci Pannullo gave a PARCC testing recap and was able to report that we again had 100% participation. Traci reported that the tech committee is working on upgrading the Curriculum Database software. Traci shared that the Self Directed Learning Rubric, Social Emotional Learning Survey, Mission Skills Assessment Rubric, and Parent Survey, will be completed by the end of the school year to become part of the Charter Renewal Application documentation.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the April 20, 2017 minutes. **Resolution 5.18.17.a** To approve payment of bills in the amount of \$265,279.10 which includes payroll. Approved unanimously. **Resolution 5.18.17.c** To approve Abigail Sheridan and Charles Keppler as substitute Guides for the 2016-2017 school year. Approved unanimously. **Resolution 5.18.17.d** To approve applying for the ERIC WEST Risk Management Performance Award for the 2016-2017 school year in the amount of \$1,000. Approved unanimously. **Resolution 5.18.17.e** To approve QBE Student Accident Insurance for the 2017-2018 school year at a rate of \$687.00 (no increase). Approved unanimously. **Resolution 5.18.17.f** To approve Glenn Richardson as part time School Business Administrator for the 2017-2018 school year at the rate of \$63 per hour for an estimated 175.5 hours. The total budgeted for the year is \$11,063.00, with possible revisions based on need. Approved unanimously. **Resolution 5.18.17.g** To approve contracting with Karin Desmet M.S. OTR/L for occupational therapy services for the 2017-2018 school year at a rate of \$70/hr for 10 hours per week based on the current school calendar. Approved unanimously. **Resolution 5.18.17.g** To approve contracting with Linda Maffei, Pediatric Speech Therapy for speech therapy services for the 2017-2018 school year at a rate of \$75/hr for an estimate of 12 hours per week based on the current school calendar. Approved unanimously. **Resolution 5.18.17.i** To approve contracting with Susan Corcoran as School Psychologist and Child Study Team Coordinator for the 2017-2018 school year at a rate of \$65/hr. Approved unanimously. **Resolution 5.18.17.j** To approve the 2017-2018 calendar as attached. Approved unanimously. **Resolution 5.18.17.k** To approve revision to the 2016-2017 calendar, using one unused snow day on Friday June 16th so the last day for students will be Thursday June 15th. Staff debrief will begin on Friday June 16th and end Thursday June 22nd. Approved unanimously.

Business Administrator Report: Nanci Dvorsky reported: **5.18.17.b** To approve the Board Secretary and Treasurer Reports for April 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Committee Reports

Parent The April 30th Adventure Awaits fundraising event at Camp Mason was a success and \$3,218.49 was raised by Ridge and Valley Learning Circles on behalf of the school.

Technology Dave McNulty gave a curriculum database improvement update.

Facilities Nanci Dvorsky reported that additional parking solutions are being planned for Celebration of Learning on Wednesday June 7th.

Finance Steve Andrasek reported that the Finance Committee is looking forward to the end of year meeting on June 24th.

Communication The Information Session on the evening of Thursday May 4th was well attended.

Other Business The work on the Charter Renewal Application continues. There was a Community Service Day at RVCS from 10-2pm on Saturday April 8th. Many family members attended and a variety of tasks were accomplished. Summer program registration is ongoing until June 1st. Trustees will be attending the graduate Passage Presentations. A graduation planning discussion was held with review of the various roles the Trustees hold. Kasey Errico asked for approval for the school to purchase a copy of "Peace Is Every Step" for each graduate, which the Trustees approve. A Compensation Committee meeting will take place on Thursday May 25th.

Meeting adjourned at 8:45pm

Nanci Dvorsky, Board Secretary