

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on July 20, 2017 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:15 pm by Jessi Sohl, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek		X
Kerry Barnett	X	
Andy Marancik		X
Dave McNulty		X
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide		X
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Jessi Sohl Guardian: Kerry Barnett Recorder: Nanci Dvorsky
Public Participants: Jenn Gurdak

Trustee Circle Opening: convened 6:15 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: No report.

Curriculum Coordinator Report: Traci Pannullo reported she has been working on the draft Professional Development schedule for 2017-18 along with staffing and schedules. The 2016 PARCC results will be available after August 15, 2017. She reported that she continues to work on the mission based data results for the Charter Renewal Application. The Guide circle is proposing that the winter student led conferences could supplant the winter Whole Student Report. The Trustees suggested that the winter WSR could be a student reflection only without the Guide section. The Leadership Team will put the topic on the agenda for the September Guide meeting.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the June 15, 2017 minutes. **Resolution 7.20.17.a** To approve payment of bills in the amount of \$157,532.58 which includes payroll from June 15-30, 2017 and \$41,446.45 which includes payroll from July 1-20, 2017. Approved unanimously. **Resolution 7.20.17.c** To approve an hourly rate of \$25 per hour for maintenance. Approved unanimously. **Resolution 7.20.17.e** To approve submission of the 2016-2017 Annual Report. Approved unanimously. **Resolution 7.20.17.f** To approve submission of the Charter Renewal Application. Approved unanimously. **Resolution 7.20.17.g** To approve renewing membership in the NJSIG Educational Risk & Insurance Consortium (ERIC)-West for the period of July 1, 2017 and ending July 1, 2020. Approved unanimously. **Resolution 7.20.17.h** To approve Cullari Carrico, LLC for the 2016-2017 audit with fees not to exceed \$14,000. Approved unanimously.

Business Administrator Report: Nanci Dvorsky reported: **Resolution 7.20.17.b** To approve the Board Secretary and Treasurer Reports for June 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously. **Resolution 7.20.17.d** To approve the year end transfers as attached. Approved unanimously.

Committee Reports

Parent No report.

Technology Traci reported that Rita Haase is working on updating all of the student laptops.

Facilities Nanci Dvorsky reported that no large facility projects are scheduled at this time.

Finance Steve Andrasek reported that the Finance Committee met and worked on the five year budget projection with Glenn Richardson, SBA for the Charter Renewal Application. They also reviewed the 2016-2017 year end reports and the 2017-2018 budget.

Communication No report.

Other Business Work on the Charter Renewal Application continues.

Traci Pannullo brought the first reading of Policy 3515.1 Personal Electronic Devices/Personal Cell Phones

Executive Session to Discuss Personnel 9:05pm

Return to Public Session 9:35pm

Meeting adjourned at 9:45pm

Nanci Dvorsky, Board Secretary