

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on August 17, 2017 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:10 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator		X
Glenn Richardson, SBA		X

Facilitator: Kerry Barnett Guardian: Steve Andrasek Recorder: Nanci Dvorsky
Public Participants: Jenn Gurdak and John Hall

Trustee Circle Opening: convened 6:15 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she has been working on the classroom libraries, home visits for the incoming Kindergarten students, and Leadership Team summer work. Lisa shared her perspective regarding the proposed change to the Whole Student Report frequency. Lisa also reported that all certifications for staff were in place.

Curriculum Coordinator Report: No report.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the July 20, 2017 minutes. **Resolution 8.17.17.a** To approve payment of bills in the amount of \$52,117.93 which includes payroll. Approved unanimously. **Resolution 8.17.17.c** To accept the Statement of Assurances for the 2016-2017 school year for the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR). Approved unanimously. **Resolution 8.17.17.d** To approve the 2017-2018 Resolution Advisory Committee as follows: Parents Dana Caulkins and Susan Endres, Alternates Linda Zwolinski, Susan Corcoran and Steve Andrasek, and staff Bradley White and Lisa Masi. Approved unanimously.

Business Administrator Report: No report.

Committee Reports The Compensation Committee has asked the Guides and Trustees to give input as to what non-monetary structures contribute to a sustainable workplace.

Parent Jenn Gurdak reported that she is interested in pursuing grants for the school.

Technology No report.

Facilities Nanci Dvorsky reported that summer maintenance is taking place.

Finance The 2016-2017 audit field work will take place on August 23rd & 24th. Dave McNulty reported that the Finance Committee will be meeting in early September to review year end reports and 17-18 projections.

Communication No report.

Other Business The Trustee Review Committee recommended Jenn Gurdak as a new Trustee which was unanimously approved by the Trustee Circle. The Charter Renewal Application was submitted to the NJ Department of Education and the local district schools. Nanci Dvorsky reported that according to Julie Bunt at the Charter School Office of the Department of Education, Ridge and Valley Charter School holds a Tier 1 status.

Nanci Dvorsky brought the second reading of Policy 3515.1 *Personal Electronic Devices/Personal Cell Phones*. The policy is adopted.

First reading of Policy 3516 *Safety*

Jenn Gurdak reported that she was looking into the Governor's Award for Excellence in Education application.

The Meet and Greet evening potluck gathering is scheduled for Wednesday August 30th at 6:00pm.

Kerry Barnett and Jenn Gurdak are working on a Community Education event on October 21st as a seasonal celebration this year at the school.

Miriam MacGillis of Genesis Farm will be hosting an Earth Literacy training for staff and Trustees on Monday August 28th and Tuesday August 29th from 8:30am to 3:30pm.

Rick Pressler of the NJ Charter Schools Association will be coming to the school on Thursday August 31st at noon to take part in a Guide circle discussion relating to the Charter Renewal.

Meeting adjourned at 8:30pm

Nanci Dvorsky, Board Secretary