

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on December 21, 2017 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Jessi Sohl, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek		X
Kerry Barnett	X	
Jenn Gurdak	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
 Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Jessi Sohl Guardian: Kerry Barnett Recorder: Nanci Dvorsky
Public Participants: None

Trustee Circle Opening: convened 6:10 pm

Public Participation: None

Correspondence: Becky Garceau submitted a family leave request estimated to begin Wednesday March 14, 2018 through January 1, 2019. The Trustees approve the request. Six of the Hedgehog Mushroom class graduate students would like to hold a bake sale to raise funds for their graduate projects which are restoration and replacement of the downspout rain barrels and restoration of the rain garden. The proposed dates are the 9th, 10th, 11th, and 12th of January, at arrival and dismissal. The sale is approved by the Trustees.

Leadership Team Updates:

Integration Guide Report: Lisa Masi read a letter that the Galaxy students received thanking them for their work planting 300 trees along the Paulinskill River in Stillwater Twp. The teams will begin to take turns picking up their five winter vegetable shares from Genesis Farm Community Supported Garden for use in their Nourishing Key Learning Experience curriculum work with the students.

Curriculum Coordinator Report: Traci Pannullo reported that for the first time the Whole Student Reports for this trimester were emailed to families. Traci will coordinate the Self Directed Learning surveys each trimester with the results totaled at the end of the year. Three Montclair University Master's program students did their education project at RVCS to learn about New Jersey Charter Schools. They left an interesting summative binder which will be kept at the school. Dave McNulty and Kerry Barnett will work on a modified version of the RVCS video created for the Deep Time Journey Network that will be sent to the Alternative Education Resource Organization along with submission for the Deep Time Journey Network video awards.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the November 16, 2017 minutes, with corrections. **Resolution 12.21.17.a** To approve payment of bills in the amount of \$258,941.17 which includes payroll . Approved unanimously. **Resolution 12.21.17.c** To approve Angelic Nowak as a substitute Guide for the 2017-2018 school year. Approved unanimously.

Business Administrator Report: Resolution 12.21.17.b To approve the Board Secretary and Treasurers Reports for November 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Committee Reports

Parent Jessi Sohl reported that the Winter Solstice Family Potluck was cancelled due to inclement weather. The committee is working on a spring fundraising event at Camp Mason in April sponsored by Ridge and Valley Learning Circles. The online RVCS gear sale through Abilities in Washington Twp was completed before winter break and a spring order gear sale is a possibility as well.

Technology No report.

Facilities Nanci Dvorsky said that the facility needs will be reviewed in late January or early February.

Finance Dave McNulty reported that the Finance Committee continues to research possible refinancing of the current school mortgage loans.

Communication Dave McNulty reported that Heritage Marketing Group is implementing the winter/spring enrollment promotional campaign.

Other Business Jenn Gurdak reported that the application for Sustainable Jersey Schools and Green Ribbon Schools have been submitted. Dave McNulty gave an update on the RVLC Community Education initiative. It was determined that Ridge and Valley Learning Circles Community Education will not host the movie “Screenager” at this time. A summer camp proposal has been received for Little Nature Lovers, June 25th-28th, which the Trustees approve. The Annual Appeal is currently in progress.

Executive Session to Discuss Personnel 8:20pm

Return to Public Session 9:25pm

The Trustees approve an additional hour per week of OT services.

Resolution 12.21.17.d To approve offering a contract to Theresa Radline as Business, Technology, and Testing Coordinator for the remainder of the 2017-2018 school year at a pro-rated salary between \$47,000.00 and \$52,250. Approved unanimously.

Resolution 12.21.17.e To approve accepting a contract with Theresa Radline as Business, Technology, and Testing Coordinator for the remainder of the 2017-2018 school year at a pro-rated salary between \$47,000.00 and \$52,250, upon return of the signed contract. Approved unanimously.

Resolution 12.21.17.f To approve Mark A. Tabakin, Esq. of Weiner Law Group, LLP as Board Attorney as of January 1, 2018 for an hourly rate of \$160, as needed. Approved unanimously.

Meeting adjourned at 9:50pm

Nanci Dvorsky, Board Secretary