

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on September 21, 2017 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:10 pm by Steve Andrasek, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Jenn Gurdak	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson	X	
Jessi Sohl	X	
Pati Uzar		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Steve Andrasek Guardian: Jenn Gurdak Recorder: Nanci Dvorsky
Public Participants: Cindy Calvano

Trustee Circle Opening: convened 6:10 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she has been working on organizing the classroom libraries. She has also been working on reviewing and approving field trips and expeditions.

Curriculum Coordinator Report: Traci Pannullo requested two minor revisions to the Personal Electronic Devices/Cell Phones 3515.1 policy. First paragraph, first sentence shall read "...other personal electronic communication *or tracking devices*..." Second paragraph last sentence shall read "...device is turned off and *out of the learning environment* during the instructional day." Unanimously approved. Traci reported that we have a Ramapo College practicum student coming to the school for 25 hours of classroom observation and support. Traci presented updated PARCC results. She also outlined the yearlong professional development schedule which includes a focus on Earth Literacy training for the staff with Miriam MacGillis of Genesis Farm and also a focus on math instruction partially led by three guides who are currently taking an online YouCubed math course. There was also discussion among the guides of hosting a math festival and or parent math nights.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the August 17, 2017 minutes, with corrections. **Resolution 9.21.17.a** To approve payment of bills in the amount of \$189,069.68 which includes payroll . Approved unanimously. **Resolution 9.21.17.c** To approve Nanci Dvorsky as the School Safety Specialist. Approved unanimously. **Resolution 9.21.17.d** To approve the 2017-2018 Safety Team members of Susan Corcoran, Nanci Dvorsky, Kris Kelleher, and Donna Usinowicz. Approved unanimously. **Resolution 9.21.17.e** To approve Judith Rocco, Learning Disabilities Teacher Consultant, for educational evaluations. Approved unanimously. **Resolution 9.21.17.f** To accept the 2017-2018 Rural Education Achievement Program (REAP) grant award in the amount of \$21,902.00. Approved unanimously. Nanci Dvorsky conducted the Trustee HIB training.

Business Administrator Report: Resolution 9.21.17.b To approve the Board Secretary and Treasurers Reports for July and August 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Committee Reports The Compensation Committee will be meeting on the fourth Thursday of the month at 6pm.

Parent Jessi Sohl reported that 15 people attended the committee meeting. Having a gear swap at Community Service Day was proposed along with collaborating with the Eco Education Committee on a Harvest Fest event.

Technology Dave McNulty is collecting items to post on the Closer Connect site for the school.

Facilities Nanci Dvorsky reported that the next project will be to look at parking lot expansion.

Finance Steve Andrasek reported that the Finance Committee met in early September to review year to date reports and projections. He also mentioned that the audit field work was completed in August and there were no findings.

Communication There will be an October 5th evening Information Session for interested families. Dave McNulty will contact the committee about hosting a table at Jingle on Main in Blirstown.

Other Business The Compensation Committee will meet the fourth Thursday of each month at 6pm. Nanci Dvorsky brought the second reading of Policy 3516 *Safety*. The policy is adopted. Jenn Gurdak reported that she was working on the application for the Governor's Award for Excellence in Education.

The Meet and Greet evening potluck gathering on Wednesday August 30th at 6:00pm was well attended and it was wonderful to meet all of the new families who came.

Kerry Barnett and Jenn Gurdak are working on a Community Education event on October 21st as a seasonal celebration this year at the school.

Rick Pressler of the NJ Charter Schools Association came to the school on Thursday August 31st at noon to take part in a guide circle discussion relating to the charter renewal site visit.

The Trustees sent out an email to the school community to invite any interested parents to participate in the parent interview portion of the site visit.

Executive Session to Discuss Personnel 8:15pm

Return to Public Session 8:50pm

Resolution 09.21.17.g To approve payment of \$170 (the equivalent of two days of substitute payment) for any guides renewing their Wilderness First Aid certification between July 1- Jan 1 2017. Unanimously approved.

Meeting adjourned at 9:00pm

Nanci Dvorsky, Board Secretary