

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on June 21, 2018 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:15pm by Jessica Sohl, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett		X
Jenn Gurdak	X	
Andy Marancik	X	
Dave McNulty		X
Dave Paulson		X
Jessi Sohl	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Jessica Sohl Guardian: Jenn Gurdak Recorder: Theresa Radline
Public Participants: None

Trustee Circle Opening: convened 6:15 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported:

1. She has mainly worked with the Leadership Team on Celebration of Learning, class exchanges, graduation, Debrief, and parent concerns.
2. The LT received an email from 4 Track Engineering asking to hold a bike rodeo in conjunction with TransOptions for 2 hours over the summer. The Trustees had questions that Lisa will ask and report back to the Trustees.

Curriculum Coordinator Report: Traci Pannullo reported:

1. She is working on end of the year items such as graduation, Debrief, and tech purchases.
2. PARCC preliminary results are in: In ELA, 70% of students in Grades 3-8 met or exceeded expectations. In Math 43% of students in Grades 3-8 met or exceeded expectations. A total of 57% of students in Grades 3-8 met or exceeded expectations in Math and ELA combined.
3. Candidates for positions are visiting the school.

4. An incident occurred with a student violating the Electronics Use agreement and slandered another student which was red on the behavior rubric. The student was suspended for the remainder of the school year.
5. The Leadership Team discussed the value of renewal data being collected. The Independent Study/Self-Directed Survey provided the most relevant information. The Social Emotional Learning Survey was not being used. Other programs can be researched to use if needed for the next renewal.

Administrative Coordinator Report: Nanci Dvorsky reported:

1. The donation requested from the Young Men's Philanthropic Foundation will be received shortly.
2. A lottery was held for 1st and 7th grades (out of district) waiting list for the 18-19 school year.
3. Open House/Info Session Dates for 18-19 were set:
 - Sept. 19-Open House
 - Oct. 4-Info. Night
 - Jan. 9-Open House
 - Mar. 20-Open House
 - Apr. 4-Info. Night
4. Discussion was held about Act #1827 regarding sick/personal leave for employees. The school's policy already meets all requirements, except for requiring 2 week notice of needed leave days. The act states employers may not ask for more than 7 days. To change from separate sick/personal days to only leave days was also discussed.

Policies:

1st readings of:

1. Policy 5131.5-Vandalism & Violence
2. Policy 4111-Hiring/Recruitment/Selection

Business Coordinator Report: Theresa Radline reported:

- Approval of the May 17, 2018 minutes, with corrections.
- **Resolution 6.21.18.a** To approve payment of bills in the amount of \$215,928.70 which includes payroll. Approved unanimously.
- **Resolution 6.21.18.b** To approve the Board Secretary and Treasurers' Reports for May 2018 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 6.21.18.d** To accept the 2016-2017 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights. The RVCS school grade is 55 out of a possible 78. Approved unanimously.
- **Resolution 6.21.18.e** To accept contracting with Sussex County Educational Services Commission for Special Education evaluations for the 2018-2019 school year. Approved unanimously.

Committee Reports:

Hiring: Hiring Committee interviews have been completed.

Parent: Jessi Sohl reported that end of year events were a success and the Ice Cream Social was well attended.

Technology: Theresa Radline reported that new laptops for guides were purchased and that Oliver Guzman, Tech. Consultant, stated that NJ law requires communication companies to provide high speed internet.

Facilities: Nanci Dvorsky reported that guides are getting rooms ready for the summer. She and Lisa Masi will walk around and make a list of repairs/improvements needed.

Finance: Steve Andrasek gave an update on the refinancing. The closing will be held on Monday June 25 at 1:00pm. At the next finance meeting, year-end numbers will be discussed.

Communication: None

Other Business:

1. DTJN will be posting winners on the website soon.
2. RVLC fundraiser had 50 people in attendance. Some suggestions for next year were to cut the length of the day and to tie the activities into the mission.
3. Celebration of Learning Overview: It was a great success. Students appreciate the start time in order to get ready and practice.
4. Earth Olympics Overview: It was a great day!
5. Trustee Recruitment was discussed.
6. Annual Report will be completed by Trustees and the LT the night of July 12.
7. Graduation Overview: Discussion was held not to use plates next year and to ensure a compost is available.

Executive Session to Discuss Personnel: 8:10pm

Return to Public Session: 8:30pm

Resolution 6.21.18.f To approve offering and accepting a contract with the following candidates for the 2018-2019 school year, upon return of the signed contract: Julia Kelly, Classroom Guide, \$57,000; Joshua Donovan, Classroom Guide, \$47,000; Dagmar Wojcik, Support Guide, \$25,000. Approved unanimously.

Meeting adjourned at 8:40pm

Theresa Radline, Board Secretary