

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on August 16, 2018 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:05pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Jenn Gurdak	X	
Andy Marancik		X
Dave McNulty	X	
Dave Paulson		X
Jessi Sohl		X
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide		X
Traci Pannullo, Curriculum Coordinator		X
Theresa Radline, Business Coordinator	X	

Facilitator: Kerry Barnett Guardian: Steve Andrasek Recorder: Theresa Radline
Public Participants: Cindy Calvano and Greg Dvorsky

Trustee Circle Opening: convened 6:05 pm

Public Participation: Greg Dvorsky expressed his gratitude for the opportunities that RVCS has provided to his wife, Nanci Dvorsky. He shared that the Trustees, staff and school community, her RVCS 'family', have encouraged and supported her in pursuing her passions for healthy living, ecological literacy and alternative education, and provided a lifepath that has not only nurtured Nanci, but her family as well. Cindy Calvano thanked Nanci Dvorsky for all she has done for her family and for RVCS.

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Nanci Dvorsky reported on behalf of Lisa Masi:

1. Lisa Masi is taking over facility and site matters as well as enrollment. Nanci Dvorsky is confident in the transition.

Curriculum Coordinator Report: Nanci Dvorsky reported on behalf of Traci Pannullo:

1. Traci Pannullo will be getting ready for Refresh with the staff, which takes place the week before school starts.

Administrative Coordinator Report: Nanci Dvorsky reported:

1. She is sorting through old files and making room in the cabinets.

Business Coordinator Report: Theresa Radline reported:

- Approval of the July 19, 2018 minutes, with corrections.
 - **Resolution 8.16.18.a** To approve payment of bills for the dates of July 19, 2018 thru August 15, 2018 in the amount of \$60,391.79 which includes payroll. Approved unanimously.
 - **Resolution 8.16.18.d** To approve the following substitute Guides for the 2018-2019 school year: Barbara Popek, Walter Kruegel, Abbee Hart, Jill Gladd, Amy Ferrara, Dace Gulbis, Evelyn Meisenbacher, Matthew Ponczek, Ambrose Tardiv, Veronica LaBrie and Michael Christensen. Michelle Scharch, Dana Caulkins, and Faith Pedersen as substitute Nurses. Approved unanimously.
 - **Resolution 8.16.18.e** To approve Lisa Masi as the Public Agency Compliance Officer (P.A.C.O.) for the 2018-2019 school year. Approved unanimously.
 - **Resolution 8.16.18.f** To approve Aide in Lieu of receiving Health Benefits as attached. Approved unanimously.
1. She also reported that she may be able to obtain a School Business Administrator Certificate for future purposes.
 2. She reported that PARCC final results were received and that Algebra I scores increased by 3.2 points and Math 7 decreased by 4.4 points which slightly evens out the total scores. No changes were reported in any other grade/subject.
 3. She shared about an issue with dental benefits for a guide that was being resolved by the September 1 enrollment date.

Committee Reports:

Parent: None

Technology: Theresa Radline reported that new projectors were being installed in both Stardust rooms. Century Link Tech Grant items are being purchased. We are waiting to hear if we received the REAP Grant for the 2018-2019 school year. Lastly, she reported that a switch to Service Electric for internet and possibly phone services would be in our best interest. She would provide information to the Finance Committee as documents are received.

Facilities: Nanci Dvorsky reported that Tyler Thurgood is doing most of the summer maintenance work other than what John Cameron does.

Finance: Steven Andrasek reported there will be a Finance Committee meeting in early September in order to review the audit and budget. The audit field work is taking place Monday, August 20 and Tuesday, August 21.

Communication: Dave McNulty sent a request to put the Deep Time Journey Network video on the school's website. Discussion took place regarding possible payment for a person to add items to the website as needed.

Other Business:

1. Fall events schedule was checked to ensure all had the correct dates.
2. Jenn Gurdak and Kerry Barnett will meet in the Fall to review the bylaws.
3. Nanci Dvorsky suggested a change to our reimbursement amount for travel meals. The rate to reimburse for food was \$25 per day. She suggested it be doubled to \$50 per day, as per the state recommendation. Approved unanimously.

Executive Session to Discuss Personnel: None

Meeting adjourned at 8:00pm

Theresa Radline, Board Secretary