

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on December 6, 2018 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:30 pm by Jessi Sohl, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships.

Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the *New Jersey Herald*.

	present	absent
Voting Members		
Steve Andrasek		X
Kerry Barnett	X	
Jenn Gurdak	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson		X
Jessi Sohl	X	

Non-voting members:

Lisa Masi, Integration Coordinator	X
Traci Pannullo, Curriculum Coordinator	X

Facilitator: Jessi Sohl Guardian: Dave McNulty Recorder: Kerry Barnett

Public Participants: none

Trustee Circle Opening: convened 6:30 pm

Public Participation: none

Correspondence: none

Leadership Team Updates: none

Committee Reports: none

Other business: trustees confirmed agenda items for the December 20, 2018 formal action meeting.

Trustees agreed to utilize the NJSBA Charter School Trustee Self-Evaluation form, which is similar to the form previously used. Kerry Barnett agreed to put it into a Survey Monkey form by January to ease administration and reporting of the annual trustee self-evaluation.

Trustees proposed a retreat to focus on five- and ten-year visions to occur Spring 2019, details TBD. Possibility of including an outside moderator/facilitator.

Trustees confirmed that Ridge and Valley Learning Circles funds will support the guides' holiday lunch on December 19, 2018.

RVCS Gear Sale is online now.

January development ideas: Sound Bath; painting or artwork with teacher/guide; 10-year visioning via Town Hall Wall, Bulletin Board, Vision Board, World Café or other protocol; combination of activities.

Trustee Selection Committee reported they will make a recommendation on the current trustee applicant at February's meeting and that two other community members have expressed interest in trusteeship. Kerry Barnett and Jenn Gurdak will contact them and provide the application and other materials.

Executive session: 7:05 pm to discuss personnel.

Return to Public Session: 7:12 pm.

Resolution 12.6.18.a To approve offering a contract to Dagmar Wojcik as a Leave Replacement Teacher/Guide from September 5, 2018 through October 5, 2018 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.b To approve accepting a contract with Dagmar Wojcik as a Leave Replacement Teacher/Guide from September 5, 2018 through October 5, 2018 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.c To approve offering a contract to Heather Vivian as a Leave Replacement Support Guide from September 5, 2018 through December 31, 2018 at a pro-rated salary of \$25,000. Approved unanimously.

Resolution 12.6.18.d To approve accepting a contract with Heather Vivian as a Leave Replacement Support Guide from September 5, 2018 through December 31, 2018 at a pro-rated salary of \$25,000. Approved unanimously.

Resolution 12.6.18.e To approve Heather Vivian as a substitute guide for the 2018-2019 school year. Approved unanimously.

Resolution 12.6.18.f To approve offering a contract to Maxine Mencl as a Leave Replacement Teacher/Guide from October 9, 2018 through December 31, 2018 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.g To approve accepting a contract with Maxine Mencl as a Leave Replacement Teacher/Guide from October 9, 2018 through December 31, 2018 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.h To approve offering a contract to Amy Ferrara as a Leave Replacement Teacher/Guide from January 1, 2019 through March 8, 2019 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.i To approve accepting a contract with Amy Ferrara as a Leave Replacement Teacher/Guide from January 1, 2019 through March 8, 2019 at a pro-rated salary of \$37,500. Approved unanimously.

Resolution 12.6.18.j To approve additional days of paid leave beyond that specified in the annual 2018-19 contract with employee whose FMLA was extended due to unique extenuating circumstances which are the responsibility of RVCS. The additional paid leave will cover the working days from 11/12/18 through the employee's return to school at the conclusion of the Family Medical Leave or 12/31/18, whichever comes first. Approved unanimously.

Resolution 12.6.18.k To approve Rebecca Garceau's Family Leave Request from January 1, 2019 through March 1, 2019. Approved unanimously.

Meeting Adjourned: 7:30 pm.

Kerry Barnett, trustee