The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on August 20, 2020 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:05pm by Steve Andrasek, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent’s office and with the County Administrator.

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<tr>
<th>Voting Members (all attendees via Zoom)</th>
<th>present</th>
<th>absent</th>
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<tbody>
<tr>
<td>Steve Andrasek</td>
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<tr>
<td>Kerry Barnett</td>
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<td>Julie Budzinski-Flores</td>
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<td>Cindy Calvano</td>
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<td>X</td>
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<td>Jenn Gurdak</td>
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<td>Dave McNulty</td>
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<td>Jessi Sohl</td>
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Non-voting members:
- Lisa Masi, Integration Guide
- Traci Pannullo, Curriculum Coordinator
- Theresa Radline, Business Coordinator

Facilitator: Steve Andrasek  Guardian: Kerry Barnett  Recorder: Theresa Radline
Public Participants: Kyra Dosch-Klemer (arrived 6:31pm), Philip Garber, Alyssa Garner & Rachel Kabbash

Trustee Circle Opening: convened 6:05pm

Public Participation: RVCS alum Philip Garber shared his ideas, support and help with bringing anti-racism professional development and curricula to the guides and students.

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:
1. There are no HIB incidents to report this month.
2. Annual HIB training for trustees and staff were discussed.
3. The decision was made not to have Wilderness First Aid (WFA) training this fall. It will hopefully be rescheduled in the winter.
4. Schools were informed that they must close on Election Day; however, there is a possibility of remote instruction for the day.
5. There will be a virtual meet & greet on September 2 at 6:00p.m.
6. Back-to-School Nights will take place virtually.
7. A lottery was held for the 1st grade waiting list.
8. Enrollment is at 118 students with pending applications.
Curriculum Coordinator Report: Traci Pannullo reported:
1. The official Re-Opening Plan was approved by the county office.
2. The Crisis Response Team discussed how the school can support staff and prioritize everyone’s well-being. Discussion was held regarding resources.

Business Coordinator Report: Theresa Radline reported:
- Approval of the July 16, 2020 minutes. Approved unanimously.
- Resolution 08.20.20.a To approve to pay bills for the dates of July 1, 2020 thru August 20, 2020 in the amount of $192,971.72 which includes payroll. Approved by 5 ayes and 1 abstention.
- Resolution 08.20.20.b To accept the Harassment, Intimidation, and Bullying (HIB) report for July 2020. Approved unanimously.
- Resolution 08.20.20.c To approve the following Substitute Guides for the 2020-2021 school year: Alyssa Carpenter-Adamsky, Jill Gladd, Dace Gulbis, Walter Kruegel, Veronica LaBrie, Hannah Lucas, Barbara Popek, Victoria Trucksess, Katherine Winkelman, and Linda Zwolinski; Dana Caulkins, Lisa Ferrante, Claudia Lobycz, Patricia Mangino, and Faith Pedersen as Substitute Nurses. Approved unanimously.
- Resolution 08.20.20.d To approve paying the following guides Aide-in-Lieu for the 2020-2021 school year over 10 months in 20 equal payments, pro-rated to months worked: Kristen Caggiano, Michael Florio, Rebecca Garceau, Sundae Greame, Lisa Masi, Traci Pannullo, Theresa Radline, Kristine Tucker, Margaret Vetter, and Bradley White at $2,000; Katharine Errico at $200. Approved unanimously.
- Resolution 08.20.20.e To approve contracting with Warren County Special Services School District for the 2020-2021 school year for psychological evaluations at $450.00 per evaluation. Approved unanimously.
- Resolution 08.20.20.f To approve accepting the 2020-2021 Rural Education Achievement Program (REAP) grant award in the amount of $27,915.00. Approved unanimously.
- Resolution 08.20.20.g To approve paying Toni Marek-Mazzariello at a rate of $150/day for 4 days of summer work not to exceed $600. Approved unanimously.
- Resolution 08.20.20.h To approve paying Benjamin Pannullo for Curriculum Software data entry work at a rate of $20/hour not to exceed $1,000.00. Approved unanimously.
- Resolution 08.20.20.i To approve the sale of used Dell student laptops at $20/laptop. Funds to be deposited into the General Fund. Approved unanimously.
- Resolution 08.20.20.k To approve the RVCS Health-Related School Re-Opening Plan. Approved unanimously.

Theresa Radline reported:
1. The audit began on Monday, August 17 and will continue for the next few weeks as some members of the audit team are remote.
2. Received an email from NJ DOE that, at this time, charter schools are not required to be in compliance with Alyssa’s Law.

2nd Reading and Adoption of Policies/Regulations:
1. 9322 - Public & Executive Sessions
2. 4112.4/4212.4 Regulation - Exposure Control

Committee Reports:

Communication: Dave McNulty shared that 8 or 9 families attended the Virtual Open House. Most questions focused on the re-opening plans and safety.

Facilities: Kerry Barnett shared that the committee has been meeting frequently throughout the summer and has supported the Leadership Team by researching and sourcing needed items. Tents to be put up the weekend of August 28. Repairs continue to take place.
Equity, Diversity and Inclusion: The committee will meet soon. Kerry Barnett suggested that the committee share the “Addressing Systemic Racism in Schools” through Centenary University webinar information with guides. Discussion was held regarding the logistics of sending out information.

Finance: Steve Andrasek reported that the committee met virtually on the 8th. Waiting on the audit and the governor’s address.

Landcare: None.

Parent: Jessi Sohl shared that a parent asked if there would be a gear swap. A parent offered to host it outside their store on Main Street. Discussion was held regarding the most appropriate way to hold a swap.

Technology: Theresa Radline shared that new Chromebooks were purchased for Nova, Constellation, and Galaxy West. The old carts were donated to families. She is very grateful for Guide Ryan Jiorle’s support in migrating data and helping to get the new Chromebooks up and running.

Hiring: None.

Other Business:
1. Annual report was submitted and thank you for everyone’s efforts.
2. Re-org was discussed and will be finalized next month.

Executive Session to Discuss Legal Matters & Personnel: 7:29pm

Return to Public Session: 8:46pm

- Resolution 08.20.20.j To approve settlement agreement in pending OAL mater, in accordance with the terms therein. Approved unanimously.
- Resolution 08.20.20.l To approve offering and accepting a contract with Milly Paulson as a Support Guide for the 2020-2021 school year at a pro-rated salary of $25,000. Approved unanimously.

Discussion was held regarding enrollment.

Meeting adjourned at 9:04pm

Theresa Radline, Board Secretary