

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on April 18, 2019 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:08pm by Andy Marancik Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Cindy Calvano	X	
Jenn Gurdak -- arrived 6:35pm	X	
Andy Marancik -- left at 8:00pm	X	
Dave McNulty	X	
Jessi Sohl	X	
Non-voting members:		
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Andy Marancik Guardian: Steve Andrasek Recorder: Theresa Radline
Public Participants: Julie Budzinski-Flores & Jennifer Major

Trustee Circle Opening: convened 6:08pm

Public Participation: Julie Budzinski-Flores shared how glad she was that testing went well. She was grateful for the care and attention her child was given by Nurse Donna and the classroom guides while sick at school.

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. A lottery was held for 5th grade waiting list for the 2019-2020 school year.
2. Enrollment is full for the 2019-2020 school year. Several applications were received from the Open House on March 20.
3. An option to remove the sibling priority was discussed. The recommendation was made to continue with the current policy. All agreed.
4. Planning for overnights has begun and expeditions are going well. The Elegant Stinkhorns have challenged themselves to hike over 20 miles and added an extended day to their final day of hiking.
5. The draft 2019-2020 calendar was shared. Discussion was held regarding setting dates for the information sessions. Changes will be made once the North Warren Regional schools calendars are received.
6. Discussion was held regarding applying for donations from the Young Men's Philanthropic League in order to support landcare/facility improvements and upgrades.
7. Discussion was held regarding a Facilities Committee as well as the maintenance of the facilities and future needs.
8. Discussion was held regarding the parking lot project.

9. Discussion was held regarding the possibility of using a new lawn care service provider. Kerry Barnett recused herself.
- **Resolution 04.18.19.f** To approve Barnett Lawncare to mow at a rate between \$140.00 and \$195.00 per mowing, dependent upon areas mowed and \$85.00 per hour of additional services for the 2018-2019 school year as well as the 2019-2020 school year. Approved with 6 yes votes and 1 abstention.

Curriculum Coordinator Report: Traci Pannullo reported:

1. The newly designed business cards were shared.
2. Discussion was held regarding the new procedure for donating leave days.
3. The possibility of hosting the “Love Thy Nature” movie was discussed.
4. Discussion was held about doctoral candidate Jonathan Bell’s three week visit.
5. A request was made to have Priscilla Bright attend Debrief to conduct a workshop focused on Energy Dynamics at a cost of approximately \$1,000. Approved unanimously.
6. An increase in the Special Education population and the need to implement an organized project management system in order to meet all requirements was discussed.

Business Coordinator Report: Theresa Radline reported:

- Approval of the March 21, 2019 minutes. Approved unanimously.
 - **Resolution 04.18.19.a** To approve payment of bills in the amount of \$181,684.98, which includes payroll. Approved unanimously.
 - **Resolution 04.18.19.b** To approve the Board Secretary and Treasurer’s Reports for March 2019 and to certify that no major account or fund has been over expended, and to confirm that sufficient funds are available to meet the school’s financial obligations for the remainder of the year. Approved unanimously.
 - **Resolution 04.18.19.c** To approve offering contracts to the following Guides for the 2019-2020 school year as attached. Approved unanimously.
 - **Resolution 04.18.19.e** To approve David K. Paulson as a substitute guide and Patricia Mangino as a substitute nurse for the 2018-2019 school year.
1. NJSLA testing for grades 6, 7, and 8 went very well this past week with no connectivity issues.
 2. All worker’s compensation cases are closed.
 3. Discussion was held regarding the NJSIG Safety Grant submission.
 4. Discussion was held regarding the possibility of offering two medical benefits options. Theresa Radline will contact Paula Ash, Benefits Advisor, to obtain information to disseminate to staff highlighting the two plan options that were chosen.

Committee Reports:

Parent: Jessi Sohl reported that approximately 5 parents attended the meeting on April 10. The gear swap was discussed. A teacher appreciation luncheon date was discussed. Dates of end of year events for families were shared. The Stone Soup gathering will take place June 1 from 5:00pm-8:30pm.

Technology: Theresa Radline reported that she and Traci Pannullo continue to discuss future technology needs at the school and will bring items to future meetings as they come up. The backup server needed a new power supply. Power with Prestige continues to evaluate and replace ports as needed. External loudspeakers were installed using funds from the NJSIG Safety Grant.

Facilities: Jennifer Gurdak reported that the Energy Audit will take place on June 6.

Finance: Steve Andrasek shared that the committee met on April 13. Contract amounts were confirmed. The compensation committee and staffing for next year were also discussed.

Communication: Dave McNulty shared that the website continues to be updated. Jennifer Gurdak attended the Go Green with Hope Fair.

Other Business:

1. The following Summer Camps were approved: Hula Hoop & Acrobatics (7/8-7/12), Mid Summer Workshop, Exploring our Wild: 6 Week Writing Workshop for Adults (Tuesdays, 6/25, 7/9, 7/30, 8/6, 8/13, 8/20), Summertime Art Club (Thursdays, 6/27, 7/11, 7/18, 7/25, 8/1, 8/8, 8/15, & 8/22), and Adventure Club (June 24 - June 28, July 8 - July 12)
2. The Compensation Committee was discussed. A meeting will take place on June 27 from 5:30pm-7:30pm.
3. Guide/Trustee Circle was discussed. More discussion will take place after the Compensation Committee meets.
4. The following end of year events were shared: Celebration of Learning (June 5), Earth Olympics (June 7), Graduation (June 12), and Passage Presentations (various dates).
5. The Hiring Committee interviewed possible candidates for potential openings.
6. The by-laws were reviewed. A proposal was sent to Trustees with changes. The by-laws will be brought to the May meeting for a vote.

Executive Session to Discuss Personnel & HIB: 8:30pm

Return to Public Session: 8:40pm

Meeting adjourned at 8:45pm

Theresa Radline, Board Secretary

Ridge and Valley Charter School Board of Trustees

DATE: April 18, 2019.c

RESOLUTION: 4.18.19.c

Resolved by the Board of Trustees, Ridge and Valley Charter School:
To offer contracts to the following Guides for the 2019-2020 school year:

Ieva Alverson	Special Education Guide	\$68,510
Nancy Christian	Special Education Guide	\$40,977
Julia Kelly	Special Education Guide	\$58,710
Kristine Tucker	Special Education Guide	\$72,216
Margaret Vetter	Special Education Guide	\$63,344
Kristen Caggiano	Classroom Guide	\$61,302
Joshua Donovick	Classroom Guide	\$48,410
Daniel Egan	Classroom Guide	\$41,190
Kasey Errico	Classroom Guide	\$48,118
Michael Florio	Classroom Guide	\$51,169
Rebecca Garceau	Classroom Guide	\$43,670
Alyssa Garner	Classroom Guide	\$41,414
Sundae Greame	Classroom Guide	\$49,562
Jessica Krause	Classroom Guide	\$40,977
Tyler Thurgood	Classroom Guide	\$38,625
Bradley White	Classroom Guide	\$45,578
Tonya Wikander	Classroom Guide	\$49,224
Mark Garner	Support Guide	\$31,158
Maxine Mencl	Support Guide	\$27,865
Dagmar Wojcik	Support Guide	\$25,750
Jennifer Ross	Administrative Support Guide	\$38,245
Donna Usinowicz	School Nurse/Health Coordinator	\$50,122
Susan Corcoran	12 Month Child Study Team Coordinator	\$69,525
Lisa Masi	12 Month Integration Coordinator and Leadership Team Member	\$72,100
Traci Pannullo	12 Month Curriculum Coordinator and Leadership Team Member	\$78,532
Theresa Radline	12 Month Business Coordinator	\$53,045

Passed by consensus:

Steve Andrasek	_____yes	_____no	_____abstain	_____absent
Kerry Barnett	_____yes	_____no	_____abstain	_____absent
Cindy Calvano	_____yes	_____no	_____abstain	_____absent
Jenn Gurdak	_____yes	_____no	_____abstain	_____absent
Andy Marancik	_____yes	_____no	_____abstain	_____absent
Dave McNulty	_____yes	_____no	_____abstain	_____absent
Jessi Sohl	_____yes	_____no	_____abstain	_____absent

Signed: _____, Board Secretary