

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on April 6, 2017 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:10 pm by Andy Marancik, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Steve Andrasek	X	
Kerry Barnett	X	
Andy Marancik	X	
Dave McNulty	X	
Dave Paulson		X
Jessi Sohl	X	
Pati Uzar	X	
Non-voting members:		
Nanci Dvorsky, Administrative Coordinator	X	
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Glenn Richardson, SBA		X

Facilitator: Andy Marancik Guardian: Jessi Sohl Recorder: Nanci Dvorsky
Public Participants: Greg Rosenkrans

Trustee Circle Opening: convened 6:10 pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Guide Report: Lisa Masi reported that she has been working on the team spring expedition and overnight plans and gave Kasey Errico's Expedition Coordinator report.

The 8th grade graduate expedition will be a three day, four night hike on the Appalachian Trail from High Point to Culvers Gap, a total of 16 miles. The Constellation Team winter overnight in February at Princeton Blairstown Center was a success. The Nova Team held a marketplace of items they made in order to supplement their overnight expedition expenses to the Pocono Environmental Education Center in May.

Curriculum Coordinator Report: Traci Pannullo has been working with Rita Haase on PARCC testing preparation for the 1st, 2nd, and 3rd weeks in May. Traci gave a synopsis of the 2015-2016 School Performance Reports and noted that RVCS was at or above the state averages in ELA and Math and had 100% student participation. Trustee Jessi Sohl completed an updated RVCS property map. Traci reported that the Guide Circle identified presentation skills for all students as the mission-based skill that would be assessed for the current data analysis work. The same assessment rubric will be used by all students and Guides.

Administrative Coordinator Report: Nanci Dvorsky reported: Approval of the March 16, 2017 minutes. **Resolution 4.6.17.a** To approve payment of bills in the amount of \$137,835.44 which includes payroll. Approved unanimously. **Resolution 4.6.17.d** To approve forwarding the signed assurance statement to the Warren County Office of Education that the school has policies in place regarding dyslexia screening and special education services that take into account the consistency of location, curriculum, and staffing in the programming. Approved unanimously. **Resolution 4.6.17.e** To approve Faith Pedersen as a substitute Guide and substitute nurse for the 2016-2017 school year. Approved unanimously.

First reading of the following policy updates:

Policy 5114 Suspension and Expulsion (Revised)

Policy 5145.4 Equal Educational Opportunity (Revised)

Policy 6121 Nondiscrimination/Affirmative Action (Revised)

Business Administrator Report: Nanci Dvorsky reported: **4.6.17.b** To approve the Board Secretary and Treasurer Reports for March 2017 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the schools financial obligations for the remainder of the year. Approved unanimously.

Committee Reports

Parent Planning continues for the April 30th fundraising event at Camp Mason.

Technology Dave McNulty gave a curriculum database improvement update and also reported that he can provide access to an organizational tool, Closer Connect, for RVCS use.

Facilities Nanci Dvorsky reported that additional parking solutions are being discussed. There is a use of facility request by a former Guide to run a summer program. Nanci will forward the form and information to Jessi Sohl.

Finance Steve Andrasek reported that the Finance Committee will be meeting April 8th.

Communication The Open House on Wednesday April 5th was well attended.

Other Business The data analysis for the Charter Renewal Application continues. There will be a Community Service Day at RVCS from 10-2pm on Saturday April 8th. Dave McNulty will be scheduling a meeting with interested participants of the Community Education initiative under the auspices of Ridge and Valley Learning Circles.

Executive Session 7:00pm To Discuss Personnel
Return to Public Session 9:30pm

Resolution 4.6.17.c To accept contracts with the following Guides for the 2017-2018 school year:

Ieva Alverson	Special Education Guide	\$64,577
Krissy Caggiano	Classroom Guide	\$57,783
Nancy Christian	Special Education Guide	\$38,625
	I&RS Team Member	\$515
Daniel Egan	Classroom Guide	\$38,826
	I&RS Team Member	\$515
Kasey Errico	Classroom Guide	\$45,356
	Expedition Facilitator Stipend	\$1,500
	I&RS Team Member	\$515
Michael Florio	Classroom Guide	\$48,232
Rebecca Garceau	Classroom Guide	\$41,191
	Nourishing Facilitator Stipend	\$800
Alyssa Garner	Classroom Guide	\$39,037
Mark Garner	Classroom Guide	\$38,625
	Land Care Facilitator Stipend	\$1,000
Jessica Krause	Classroom Guide	\$38,625
Lisa Masi	Classroom Guide	\$56,327
	12 Month Integration Guide/ LT Stipend	\$18,805
James McNany	Special Education Guide	\$49,461
Kristine Tucker	Special Education Guide	\$68,071
Donna Usinowicz	School Nurse/Health Coordinator	\$47,245
	I&RS Coordinator	\$1,576
Margaret Vetter	Special Education Guide	\$59,708
	I&RS Team Member	\$515
Bradley White	Classroom Guide	\$42,961
Tonya Wikander	Classroom Guide	\$46,398
Sundae Younkens	Classroom Guide	\$46,717

Rita Haase	Administrative Support Guide	\$17.50/hour
	PARCC Coordinator	\$2,060
Maxine Mencl	Support Guide	\$26,265
Jen Ross	Administrative Support Guide	\$36,050
Tyler Thurgood	Support Guide	\$25,750
Nanci Dvorsky	12 Month Administrative Coordinator and Leadership Team Member	\$68,994
Traci Pannullo	12 Month Curriculum Coordinator And Leadership Team Member	\$74,024
	Tech Coordinator Stipend	\$2,250

Approved unanimously.

Meeting adjourned at 9:40pm

Nanci Dvorsky, Board Secretary