

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on September 17, 2020 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:06pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members (all attendees via Zoom)		
Steve Andrasek	X	
Kerry Barnett	X	
Julie Budzinski-Flores	X	
Cindy Calvano		X
Jenn Gurdak		X
Dave McNulty	X	
Jessi Sohl	X	
Non-voting members:		
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Kerry Barnett Guardian: Dave McNulty Recorder: Theresa Radline
Public Participants: Kyra Dosch-Klemer & Alyssa Garner

Trustee Circle Opening: convened 6:06pm

Public Participation: Kyra Dosch-Klemer shared that her daughter has been learning remotely and that Guides Nancy Christian and Bradley White have been amazing. She thanked the school for the efforts by all to ensure a smooth transition.

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. There are no HIB incidents to report this month.
2. Current enrollment is at 125 students.
3. She shared how having classes under tents are going and how she is enjoying hearing the classes outside.
4. Discussion was held regarding recruitment and an Info. Night.

Curriculum Coordinator Report: Traci Pannullo reported:

1. She described how the weeklong staff Refresh, which occurs the week before school starts, acted as an excellent professional development and 'dry run' opportunity for the staff to prepare for in-person and remote instruction. Since school opened last week the numerous new and revised COVID-19-related procedures have gone smoothly, thanks to that prep, as well as the considerable creativity and flexibility on the part of our students, staff and families. Overall, a strong sense of community has been able to be maintained through efforts to connect students with their guides and with each other, both in-person and remote.

Business Coordinator Report: Theresa Radline reported:

- Approval of the August 20, 2020 minutes with corrections. Approved unanimously.
- **Resolution 09.17.20.a** To approve to pay bills for the dates of August 21, 2020 thru September 17, 2020 in the amount of \$148,298.59 which includes payroll. Approved by 4 ayes and 1 abstention.
- **Resolution 09.17.20.b** To accept the Harassment, Intimidation, and Bullying (HIB) report for August 2020. Approved unanimously.
- **Resolution 09.17.20.c** To withdraw \$500.00 for the Petty Cash Fund for 2020-2021 school year. Approved unanimously.
- **Resolution 09.17.20.d** To approve the 2020-2021 Resolution Advisory Committee as follows: Parents: Marly Bewighouse, Kyra Dosch-Klemer, and Linda Zwolinski. Staff: Bradley White and Tyler Thurgood. Approved unanimously.
- **Resolution 09.17.20.e** To approve contracting with Victoria's Pest Control for the 2020-2021 school year at a rate of \$120.00 for the first visit and \$89.00 per visit thereafter for a total amount up to \$1,000.00. Approved unanimously.
- **Resolution 09.17.20.f** To approve paying Barnett Lawncare for an additional 2.5 hours per mowing at \$65/hr. Total not to exceed \$162.50 per mowing. Approved by 4 ayes and 1 abstention.
- **Resolution 09.17.20.g** To approve the 2020-2021 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) without changes. Approved unanimously.

Theresa Radline reported:

1. The audit will hopefully be finalized in the next month.

Committee Reports:

Communication: Dave McNulty shared that Ridge and Valley Learning Circles received another donation from the Young Men's Philanthropic League. A thank you note was sent as a follow up. A discussion was held regarding another Info. Night and a press release.

Facilities: Covered in an earlier report.

Equity, Diversity and Inclusion: None.

Finance: Steve Andrasek reported that the committee met virtually on the 5th. They are waiting on the audit and possible forgiveness for PPE. HVAC repairs were discussed.

Landcare: None.

Parent: Jessi Sohl shared that they had 12 people in attendance via a Zoom meeting. A gear swap was discussed. TerraCycle was taken over by two volunteers. Changing the meeting time was discussed to support working parents. A gear sale was discussed.

Technology: None.

Hiring: None.

Other Business:

1. Re-org was discussed and will be sent out to everyone.
2. The development night on the 8th was discussed.

Executive Session to Discuss Legal Matters & Personnel: 7:18pm

Return to Public Session: 7:40p

Meeting adjourned at 7:42pm

Theresa Radline, Board Secretary