

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on October 15, 2020 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:04pm by Julie Budzinski-Flores, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members (all attendees via Zoom)		
Steve Andrasek	X	
Kerry Barnett - arrived 6:21pm	X	
Julie Budzinski-Flores	X	
Cindy Calvano	X	
Jenn Gurdak - left 7:35pm	X	
Dave McNulty	X	
Jessi Sohl	X	
Non-voting members:		
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Julie Budzinski-Flores Guardian: Dave McNulty Recorder: Theresa Radline
Public Participants: Alyssa Garner

Trustee Circle Opening: convened 6:04pm

Public Participation: None

Correspondence: An email was received from a parent regarding school lunches. An email was received from Guide Becky Garceau regarding family leave.

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. There are no HIB incidents to report this month.
2. Current enrollment is at 124 students.
3. Enrollment and applications for next year were discussed.
4. There are a number of field trips planned for the coming weeks. Teams will have extended days, in lieu of overnights for the fall.
5. Assemblies are held twice a month. Technology has been put in place to allow families and remote students to participate.

Curriculum Coordinator Report: Traci Pannullo reported:

1. She gave an update on the opening of the school year and shared that the Leadership Team is in discussion with guides on plans for the winter.
2. Information will be sent out to families by next week with plans for the winter along with a survey to help determine how many students will return or learn remotely for the second trimester.

3. The Leadership Team requested a gear allowance for guides in order to support the need to be outside in the winter. The Finance Committee will discuss in November.

Business Coordinator Report: Theresa Radline reported:

- Approval of the September 17, 2020 minutes with corrections. Approved by 5 ayes and 2 abstentions.
- **Resolution 10.15.20.a** To approve to pay bills for the dates of September 18, 2020 thru October 15, 2020 in the amount of \$203,611.66 which includes payroll. Approved by 6 ayes and 1 abstention.
- **Resolution 10.15.20.b** To accept the Harassment, Intimidation, and Bullying (HIB) report for September 2020. Approved unanimously.
- **Resolution 10.15.20.c** To approve Meaghan Manole as the Ridge and Valley Charter School Anti-Bullying Specialist for the 2020-2021 school year. Approved unanimously.
- **Resolution 10.15.20.d** To approve Meaghan Manole as the Section 504 Officer for the 2020-2021 school year. Approved unanimously.
- **Resolution 10.15.20.e** To accept the Nursing Service Plan for the 2020-2021 school year. Approved unanimously.
- **Resolution 10.15.20.f** To accept the 2020 NJSIG Eric West Safety Grant in the amount of \$2,000.00. Approved unanimously.
- **Resolution 10.15.20.g** To accept the Coronavirus Relief Fund Grant in the amount of \$3,330.00. Approved unanimously.
- **Resolution 10.15.20.h** To approve Marisa LaVerde as a Substitute Guide for the 2020-2021 school year. Approved unanimously.

Theresa Radline reported:

1. The audit will be finalized in the next month.

1st Reading of Policies/Regulations:

1. 5131.4 - Harassment, Intimidation, and Bullying

Committee Reports:

Communication: None.

Facilities: Kerry Barnett shared that HVAC Replacements will begin in November in Nebula. The portable restroom has worked out well for families. Tent storage for the winter was discussed.

Equity, Diversity and Inclusion: None.

Finance: Steve Andrasek reported that the committee met virtually on October 5th. Run rates and grants were discussed. Glenn Richardson announced this will be his final year as the School Business Administrator.

Landcare: None.

Parent: Jessi Sohl shared that they had 11 people in attendance via a Zoom meeting on October 8. The gear swap has been successful. New admins have been added to the unofficial Facebook group. Fundraising was discussed.

Technology: Traci Pannullo reported that Theresa Radline has gotten all of the Chromebooks ready with the support of Guides Milly Paulson and Ryan Jiorle. Theresa has completed all Chromebook orientations. The Leadership Team thanked Theresa for setting up all of the technology needs for the year. Theresa Radline thanked the Finance Committee for supporting the purchase of the technology.

Hiring: None.

Other Business:

1. Review of the audit was moved to next month.
2. Dave McNulty shared that the Virtual Information Session in September went well.

Executive Session to Discuss Personnel: 7:45pm

Return to Public Session: 8:15pm

- **Resolution 10.15.20.i** To approve offering and accepting a Land Care Facilitator Stipend Position Contract with Mark Garner for the 2020-2021 school year in the amount of \$1,093.00, pro-rated. Approved unanimously.

Meeting adjourned at 8:17pm

Theresa Radline, Board Secretary