

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on April 15, 2021 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:01pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members (all attendees via Zoom)		
Steve Andrasek	X	
Kerry Barnett	X	
Julie Budzinski-Flores	X	
Cindy Terranova	X	
Jenn Gurdak	X	
Dave McNulty	X	
Jessi Sohl	X	
Non-voting members:		
Lisa Masi, Integration Guide	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Kerry Barnett Guardian: Steve Andrasek Recorder: Theresa Radline
Public Participants: Jenniffer Fersch, Madalee Haines, Rachel Kimball, and Guide Toni Mazzariello

Trustee Circle Opening: convened 6:01pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. A lottery was held for the 2021-2022 school year's 1st, 4th, and 5th grade non-resident waiting lists.
2. This year's enrollment is at 127 students. Next year's enrollment is at 133 students.
3. The draft calendar for the 2021-2022 school year was shared.
4. An update on overnights/extended days was provided.

Curriculum Coordinator Report: Traci Pannullo reported:

1. An update on in-person/remote students was given. 84% of students are in-person and 16% are remote. 11 of the in-person students have not been back to school since March 2020.
2. The ESSER II CRRSA Grant application was discussed. Survey results were shared.
3. The governor's address and new guidelines were discussed.

Business Coordinator Report: Theresa Radline reported:

- Approval of March 18, 2021 minutes. Approved unanimously.

- **Resolution 04.15.21.a** To approve to pay bills for the dates of March 19, 2021 thru April 15, 2021 in the amount of \$178,077.36 which includes payroll. Approved by 6 ayes and 1 abstention.
- **Resolution 04.15.21.b** To approve Board Secretary and Treasurers' Reports for February & March 2021 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 04.15.21.c** To approve the 2021-2022 draft calendar. Approved unanimously.

Theresa Radline reported:

1. NJSLA has been postponed until the Fall of 2021.

1st reading of Policies/Regulations:

1. 3326-Payments for Goods and Services

Committee Reports:

Communication: None.

Facilities: Kerry Barnett shared that the committee is meeting regularly. The tent setup was discussed. The roof repair for the Universe Building was scheduled for the summer. The solar project was also discussed. A huge thank you to the 8th grade student who painted the crosswalks and 4 square lines in the parking lot for their graduation project. The committee is very excited to have Guide Robin join them.

Equity, Diversity and Inclusion: Kerry Barnett shared that they will bring a first reading of policies next month.

Finance: Steve Andrasek shared that the committee met virtually. The run rates were discussed and are on target.

Landcare: Lisa Masi shared that the greenhouse door was installed, seed trays have been ordered, and they are looking forward to making progress on the gardens.

Parent: Jessi Sohl shared that the committee met today and discussed the gear swap/sale, guide appreciation, Terracycle, and a possible fundraiser.

Technology: Theresa Radline shared that there are some issues with the new phone installation and that the new server migration is almost complete.

Leadership Team Review Committee: Kerry Barnett shared that the reports have been completed and sent to the trustees.

Other Business:

1. Traditional Woodworking Summer Camp will run from July 5-9.
2. Graduation will be held on Wednesday, June 16. More details to follow.

Executive Session to Discuss Personnel: 7:05pm

Return to Public Session: 7:18pm

- **Resolution 04.15.21.d** To approve offering contracts to the following Guides for the 2021-2022 school year as attached. Approved unanimously.

- **Resolution 04.15.21.e** To approve offering and accepting a Family Leave Replacement Teacher/Guide contract with Veronica LaBrie from August 30, 2021 through January 31, 2022 at a pro-rated salary of \$37,500.00. Approved unanimously.
- **Resolution 04.15.21.f** To approve offering a Special Education Guide contract to Courtney Delaney for the 2021-2022 school year at a salary not to exceed \$65,000.00 for 10 months. Approved unanimously.

Meeting adjourned at 7:24pm

Theresa Radline, Board Secretary

Ridge and Valley Charter School Board of Trustees

DATE: April 15, 2021

RESOLUTION: 04.15.21.d

Resolved by the Board of Trustees, Ridge and Valley Charter School:
To offer contracts to the following Guides for the 2021-2022 school year:

Ieva Alverson	Special Education Guide	\$71,595
Nancy Christian	Special Education Guide	\$44,062
Julia Kelly	Special Education Guide	\$61,795
Kristine Tucker	Special Education Guide	\$75,301
Margaret Vetter	Special Education Guide	\$71,429
Kristen Caggiano	Classroom Guide	\$64,387
Daniel Egan	Classroom Guide	\$44,275
Michael Florio	Classroom Guide	\$54,254
Rebecca Garceau	Classroom Guide	\$46,755
(pro-rated due to FML)		
Alyssa Garner	Classroom Guide	\$44,499
Mark Garner	Classroom Guide	\$42,869
Sundae Greame	Classroom Guide	\$52,647
Jessica Krause	Classroom Guide	\$44,062
Sena McClain	Classroom Guide	\$47,460
Tyler Thurgood	Classroom Guide	\$41,710
Bradley White	Classroom Guide	\$48,663
Tonya Wikander	Classroom Guide	\$52,309
Erica Garfinkle	Support Guide	\$27,500
Milly Paulson	Support Guide	\$27,500
Toni Mazzariello	School Health Coordinator	\$61,800
Jennifer Ross	12 Month Administrative Support Guide	\$48,689
Meaghan Manole	12 Month Child Study Team Coordinator	\$56,650
Theresa Radline	12 Month School Business Administrator	\$63,485

Robin Balles

12 Month Infrastructure Coordinator

\$65,000

Passed by consensus:

Steve Andrasek	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Kerry Barnett	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Julie Budzinski-Flores	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Cindy Terranova	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Jenn Gurdak	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Dave McNulty	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent
Jessi Sohl	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	<input type="checkbox"/>	abstain	<input type="checkbox"/>	absent

Signed: Theresa Balles,
Board Secretary