

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on July 22, 2021 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:05pm by Dave McNulty, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members (all attendees via Zoom)		
Kerry Barnett		X
Julie Budzinski-Flores	X	
Jenn Gurdak	X	
Dave McNulty	X	
Jessi Sohl	X	
Cindy Terranova		X
Non-voting members:		
Robin Balles, Infrastructure Coordinator	X	
Lisa Masi, Integration Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Dave McNulty Guardian: Traci Pannullo Recorder: Theresa Radline
Public Participants: None

Trustee Circle Opening: convened 6:05pm

Public Participation: None

Correspondence: None

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. Current enrollment is at 132 students with a healthy waiting list.
2. A lottery was held for the 2021-2022 school year's 1st and 3rd grades non-resident waiting lists.
3. The HIB Grade for the 2019-2020 school year was shared. RVCS received a 54 out of 78.

Infrastructure Coordinator Report: Robin Balles reported:

1. Summer work is in full swing with garden/greenhouse work, classroom cleanings, shed reorganization, gutter cleaning, and pressure washing.
2. The HVAC in Galaxy West and Nova have been replaced.
3. The fencing around the retention basin was removed.
4. The solar project is slowly moving forward.

Curriculum Coordinator Report: Traci Pannullo reported:

1. The re-opening plan was discussed.

2. Debrief went very well. The schedule was modified this year to allow more flexibility. It was very restorative and allowed us to rebuild a sense of community. All guides were in person for the week.

Business Coordinator Report: Theresa Radline reported:

- Approval of June 17, 2021 minutes. Approved unanimously.
- **Resolution 07.22.21.a** To approve to pay bills for the dates of June 18, 2021 thru June 30, 2021 in the amount of \$134,800.88 which includes payroll. To approve to pay bills for the dates of July 1, 2021 thru July 21, 2021 in the amount of \$126,285.92 which included payroll. Approved unanimously.
- **Resolution 07.22.21.b** To approve the preliminary Board Secretary and Treasurers' Report for June 2021 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 07.22.21.c** To approve end of year budget transfers as attached. Approved unanimously.
- **Resolution 07.22.21.d** To approve submission of the 2020-2021 Annual Report. Approved unanimously.
- **Resolution 07.22.21.e** To approve contracting with the Commission for the Blind and Visually Impaired to provide Level I services at a rate of \$2,200.00 for the 2021-2022 school year. Approved unanimously.
- **Resolution 07.22.21.f** To accept the 2021-2022 Rural Education Achievement Program (REAP) grant award in the amount of \$28,785.00. Approved unanimously.
- **Resolution 07.22.21.g** The Ridge and Valley Charter School (807727) hereby resolves through a Board Resolution on 07/22/2021 not to apply for the IDEA Consolidated Preschool funds of \$683.00 allocated under the Individuals with Disabilities Education Act, Part B (IDEA-B) Fiscal Year 2022. Approved unanimously.
- **Resolution 07.22.21.h** The Ridge and Valley Charter School (807727) hereby resolves through a Board Resolution on 07/22/2021 not to apply for the Title IIA funds of \$1,149.00 allocated under the ESEA Consolidated Grant for Fiscal Year 2022. Approved unanimously.
- **Resolution 07.22.21.j** To approve participating in the ACES Plus program with NJ School Boards Association as the lead agency. Approved unanimously.

Theresa Radline reported:

1. She has a new mentor in order to obtain her standard School Business Administrator Certificate.
2. Classes with NJASBO will begin on September 18.
3. A reminder was given that our bid threshold for projects is now \$17,500.
4. We have received the REAP Grant, IDEA was approved and we are awaiting approval on ESSER II.

Committee Reports:

Communication: None

Facilities: Jennifer Gurdak shared that the solar project is moving along and the possibility of contracting with Gabel Associates was discussed.

Equity, Diversity and Inclusion: None

Finance: None

Landcare: None

Parent: Jessi Sohl shared that the lunch provided for Debrief for guides was well received. She shared that the committee is discussing possible fundraisers, as well as a gear swap and sale in June.

Technology: Theresa Radline shared that she is purchasing new color printers for the classrooms to replace the old ones.

Other Business:

1. The annual report was discussed.
2. The 2021-2022 calendar discussion was moved to September.
3. There were two summer camps that ran and they were very successful.
4. The charter renewal was discussed. There was a suggestion made to have discussion at the Guide/Trustee development in the fall.

Executive Session to discuss personnel: 8:44pm

Return to Public Session: 8:52pm

- **Resolution 07.22.21.i** To approve offering and accepting a contract with Kyle Freeman as a Special Education Guide for the 2021-2022 school year in the amount of \$37,500.00. Approved unanimously.

Meeting adjourned at 8:58pm

Theresa Radline, Board Secretary