

Board of Trustees, Ridge and Valley Charter School  
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on December 15, 2022 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:05 pm by Kerry Barnett, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members -all attendees via Zoom		
Kerry Barnett	X	
Julie Budzinski-Flores		X
Kasey Errico	X	
Jenn Gurdak	X	
Dave McNulty		X
Jessi Sohl	X	
Cindy Terranova	X	
Non-voting members:		
Robin Balles, Infrastructure Coordinator	X	
Lisa Masi, Integration Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Kerry Barnett Guardian: Jessi Sohl Recorder: Theresa Radline

Public Participants: Julie Ball, Ed Ball

**Trustee Circle Opening:** convened 6:05pm

**Public Participation:** None

**Correspondence:** None

**Leadership Team Updates:**

**Integration Coordinator Report:** Lisa Masi reported:

1. Current enrollment is at 130 students. Next year's enrollment is at 134.
2. An overview of a dance proposal request was received by students in Galaxy. The Leadership Team is reviewing.
3. There will be a Garden Closing and Winter Solstice assembly next Wednesday.
4. Below are the current graduation projects and fundraisers:
  - a. Yearbook
  - b. Assembly Support-A survey was sent to students in January
  - c. Mosaic Stepping Stones
  - d. Compost Sifting Screens-A fundraiser proposal to sell muffins was approved
  - e. Garden Brick Pavers-Donations will be procured prior to purchasing materials

**Infrastructure Coordinator Report:** Robin Balles reported:

1. She expressed gratitude to the trustees to attend the Circle Immersion Retreat, led by Quanita Roberson and Tenneson Woolf, in Ohio with Theresa Radline.

**Curriculum Coordinator Report:** Traci Pannullo reported:

1. This month's professional development with Rich Rivera was focused on Winter Solstice Reflection and Personal Inquiry. It was a wonderful time to personally reflect and reflect with each other in circle.
2. The Lenape Treaty of Renewed Friendship with the Lenape Nation of Pennsylvania coming to RVCS for a treaty signing in April was discussed.
3. Website updates were discussed.
4. A landmark 20th year celebration was discussed.
5. Discussion was held regarding summer curriculum work. Kerry Barnett will bring it to Finance Committee.

**Business Coordinator Report:** Theresa Radline reported:

- Approval of November 17, 2022 minutes. Approved unanimously.
- **Resolution 12.15.22a** To pay bills for the dates of November 17, 2022 through December 15, 2022 in the amount of \$274,264.80 which includes payroll. Approved by 4 ayes and 1 abstention.
- **Resolution 12.15.22.b** To approve the Board Secretary and Treasurers' Report for November 2022 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 12.15.22.c** To approve participation in the ACES program. Approved unanimously.
- **Resolution 12.15.22.e** To approve the 2022-2023 Safety & Security Plan. Approved unanimously.
- **Resolution 12.15.22.f** To approve increasing Jacob Deeney's part-time maintenance service rate from \$20 to a rate between \$22-\$25 for the 2022-2023 school year. Approved unanimously.

**Policy:**

2nd Reading & Adoption of Policy:

- 5131.1 Harassment, Intimidation and Bullying

**Committee Reports:**

**Communication:** Robin Balles shared that Facebook marketing campaign has been discontinued.

**Facilities:** Robin Balles shared that the door repairs have been completed and the committee will be meeting tomorrow.

**Finance:** Kerry Barnett shared that the committee is discussing the cost of summer curriculum work. The 2023-2024 budget will be worked on in January and February. The committee is meeting tomorrow.

**Parent:** Jessi Sohl reported that there may be a gear sale after the holidays. The Leadership Team asked for information to send out via RVCS news. A fundraiser proposal will be discussed at the Facilities Committee meeting tomorrow.

**Other Business:**

- Summer camp dates were discussed. Jessi Sohl and the Leadership Team will discuss further.
- The successful renewal visit was discussed. All were thrilled at how the NJDOE staff were open minded and generous.

Executive Session to discuss personnel and legal matters: 7:45 pm

Return to Public Session: 8:37pm

- **Resolution 12.15.22.d** To approve offering and accepting a contract with Nicole Bostdorff as a Support Guide for the 2022-2023 school year at a pro-rated salary of \$27,500.00. Approved unanimously.
- **Resolution 12.15.22.g** To approve additional compensation in the amount of \$500.00 for all administrative, classroom, and support guides. Approved unanimously.
- **Resolution 12.15.22.h** To approve paying two guides for cleaning services on Wednesdays at a rate of \$25 per hour per guide and two-three guides for cleaning services on the weekends at a rate of \$25 per hour per guide. Approved unanimously.

Meeting adjourned at 9:05 pm

Theresa Radline, Board Secretary