

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on September 14, 2023 at 1234 State Route 94, Blirstown, NJ 07825. The meeting was called to order at 6:03pm by Cindy Terranova, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert's Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent's office and with the County Administrator.

	present	absent
Voting Members		
Kerry Barnett	X	
Julie Budzinski-Flores	X	
Kasey Errico	X	
Jenn Gurdak-arrived 6:37pm	X	
Dave McNulty	X	
Jessi Sohl	X	
Cindy Terranova -arrived 6:15pm	X	
Non-voting members:		
Robin Balles, Infrastructure Coordinator	X	
Lisa Masi, Integration Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	
Theresa Radline, Business Coordinator	X	

Facilitator: Cindy Terranova Guardian: Julie Budzinski-Flores Recorder: Theresa Radline

Public Participants: Missy McEvoy

Trustee Circle Opening: convened 6:03pm

Public Participation: Missy McEvoy shared her concern that Warren County Technical School moved their graduation to the same day and time as RVCS and she will not be able to attend both graduations for her children. She also shared concerns regarding the current busing for her children.

Correspondence: An OPRA request was received from the NJ Public Education Coalition (NJPEC).

Leadership Team Updates:

Integration Coordinator Report: Lisa Masi reported:

1. Current enrollment is at 135 students.
2. Fall calendar events were shared:
 - a. Open House: 9/20
 - b. Love & Wellness Faire-9/23
 - c. Info Session and Moon Howl-9/28
 - d. Community Service Day-10/14
3. Overnights and expeditions are scheduled for the fall.
4. The first assembly went really well.
5. The first newsletter of the year was shared. The Insect class is now known as the Arthropod class.
6. The Arthropod welcoming ceremony was lovely.
7. Discussion was held regarding expanding the scope of the Cape May Expedition.

Infrastructure Coordinator Report: Robin Balles reported:

1. Onions that were started by seed from the Galaxy West class were shared.
2. The School Climate Change Grant funds were used to purchase native plants. They were planted on the stream bank today.
3. The gardens and greenhouse are flourishing.
4. We were contracted for recycling of cardboard only. We have changed to single stream recycling with an increase to \$82 per month.
5. Discussion was held regarding JCP&L spraying herbicides on the property. A formal complaint has been filed.

Curriculum Coordinator Report: Traci Pannullo reported:

1. A parent requested that we sell the Conscious Evolution t-shirts to families.
2. Discussion was held around a new logo.
3. Michigan State University is currently updating the CMP Mathematics series to CMP4. The university has made the decision not to collaborate with Pearson. Galaxy West will participate in a call with MSU to discuss the new program.

Business Coordinator Report: Theresa Radline reported:

- Approval of August 17, 2023 minutes. Approved unanimously.
- **Resolution 09.14.23a** To pay bills for the dates of August 18, 2023 through September 14, 2023 in the amount of \$243,382.51 which includes payroll. Approved by 6 ayes and 1 abstention.
- **Resolution 09.14.23.b** To approve the Board Secretary and Treasurers' Reports for August 2023 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 09.14.23.c** To approve contracting with West Jersey Sealcoat LLC to repair a failed catch basin at a cost not to exceed \$3,000. Approved unanimously.
- **Resolution 09.14.23.d** To approve contracting with My Backyard Sports to provide and install a basketball hoop at a total cost not to exceed \$4,445.00. Approved unanimously.
- **Resolution 09.14.23.e** To approve contracting with DM Enterprise Group to be the agent of record to provide telephone services through Spectrotel at a cost of \$320.00 per month and internet service through Optimum at a cost of \$130.00 per month. Approved unanimously.
- **Resolution 09.14.23.f** To approve accepting Stipend Position Contracts with the following guides for the 2023-2024 school year: Nancy Christian, Intervention Assistance Team Member, \$1,500; Alyssa Garner, Intervention Assistance Team Member, \$1,500; Julia Kelly, Intervention Assistance Team Member, \$1,500; Maggie Vetter, Intervention Assistance Team Member, \$1,500. Approved unanimously.
- **Resolution 09.14.23.g** To approve the sale of 9 tents and sides at a cost of \$6,500 to be deposited into the Fundraising Account. Approved by 4 ayes and 1 abstention.

Theresa Radline reported:

1. She gave an update on the Love & Wellness Faire to take place on September 23, 2023.

Committee Reports:

Communication: Traci Pannullo asked if the committee would like to pay an outside vendor to publicize for the school. Dave McNulty agreed to write a role description.

Facilities: Covered earlier.

Finance: Covered earlier.

Parent: Covered during Public Participation. Missy McEvoy shared that there were 12 people in attendance at the meeting on Sept. 13, directly after assembly. Discussion items included: gear swap, gaga ball pit fundraiser, online gear store, Autumn Olive Festival, a website or email for the committee, meetings on site at RVCS, and individuals

expressing they miss the previous dismissal procedures.

Other Business:

- Committees were discussed
- Review model for staff evaluation-tabled
- 20th year celebrations-ongoing
- Fall events were shared: Autumn Equinox, Open House/Info Sessions; Love & Wellness

Executive Session to discuss personnel: 8:46pm

Return to Public Session: 9:00pm

- **Resolution 09.14.23.h** To approve amending Tyler Thurgood's Yearbook Coordinator Stipend position contract to reflect a \$500 increase with a new total of \$1,000 for the 2023-2024 school year to be paid in two installments of \$500 each (January and June). Approved unanimously.

Meeting adjourned at 9:02pm

Theresa Radline, Board Secretary